

**VILLAGE OF MIDDLEPORT
BOARD OF TRUSTEES
MEETING AGENDA
April 15, 2024**

1. Call meeting to order at 7:00 p.m.
2. Pledge of Allegiance led by _____.
3. Open the Public Hearing regarding the 2024-2025 Budget at _____. The legal notice is below:

**LEGAL NOTICE OF BUDGET HEARING AND
FIRE PROTECTION CONTRACT HEARING**

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Middleport, New York, will hold a public hearing on the tentative budget for the next fiscal year, beginning June 1, 2024, and ending May 31, 2025, at 7:00 p.m. on the 15th day of April 2024, in the Trustees Room of the Village Office and that a detailed copy of the tentative budget is available for inspection by any interested person at the Village Clerk's Office during office hours.

NOTICE IS ALSO HEREBY GIVEN that the compensation proposed to be paid to each member of the Board of Trustees from all sources is as follows: The Mayor, \$7,800 per year, Deputy Mayor, \$4,500 per year, and each Trustee, \$4,300 per year.

NOTICE IS ALSO HEREBY GIVEN that at said public hearing a contract with the Middleport Volunteer Fire Company No. 1, Inc., for fire protection to be furnished to the Village of Middleport will be considered. The following are the general terms of said fire contract:

The Middleport Volunteer Fire Company No. 1, Inc., shall furnish fire protection for a one-year period for the total sum of \$106,000 (One Hundred Six Thousand Dollars). Such other incidental terms as may be necessary or proper in connection with such contract will also be considered.

FURTHER NOTICE is given that pursuant to Real Property Law Section 495, the exemption report that provides total assessed value on the final assessment roll for all exempt properties is on file with the tentative budget for 2024-2025.

All interested persons attending said hearing will be heard.

By order of the Board of Trustees of the Village of Middleport, New York.

4. Mayor Dodge closed the Public Hearing at _____.
5. Approve minutes of the March 18th, Board Meeting, the March 27th, Budget meeting, and the April 1st, Annual Organizational Meeting. Motion by Trustee _____, second by Trustee _____.
6. Bills submitted on Abstract No. 11-23/24 in the amount of: General Fund: \$; Water Fund: \$; and the Sewer Fund: \$; for a Total: \$. This figure also includes payrolls 22 and 23. Motion by Trustee _____, second by Trustee _____.

7. Approve Payroll Nos. 22 and 23 for periods ending March 23, 2024, and April 5, 2024. Motion by Trustee _____, second by Trustee _____.
8. Authorize the budget transfer in the General Fund from Acct Code A5142.4 to Account Code A1210.4 for \$1,050.00. Mayor Dodge will be attending the NYCOM Annual Meeting in May at The Sagamore Resort. Motion by Trustee _____, second by Trustee _____.
9. Authorize the Village historian to use some of the donation money she received from the sale of the Universalist Church to buy new cabinets in the Board room for storage and display purposes. Motion by Trustee _____, second by Trustee _____.
10. Authorize two budget transfers in the Sewer Fund. The first budget transfer is from Acct Code G8110.2 to Acct Code G8110.4 for \$55.00, and the second budget transfer is from Acct Code G1990.4 to Acct Code G8130.4 for \$5,000. Motion by Trustee _____, second by Trustee _____.
11. Authorize the following budget transfers in the General Fund as outlined below: Motion by Trustee _____, second by Trustee _____.

TO	FROM	AMOUNT
A1320.4	A1420.4	\$1,230.00
A1450.4	A1990.4	42.00
A3120.17	A3120.13	5,100.00
A3120.4	A3120.13	2,000.00
TOTAL		\$8,372.00

12. Authorization to remove Thomas Conley and add Deputy Mayor Wayne Blumrick as an official signatory at Tompkins Community Bank for the General, Water, Sewer, Health Insurance, and Payroll Accounts. Motion by Trustee _____, second by Trustee _____.
13. Treasurer's report submitted for the month of March 2024.
 - General Fund Cash Flow forecast submitted
14. Public Works report submitted for the month of March 2024.
15. Police report for the Village and the Towns submitted for the month of March 2024.
16. Fire report submitted for the month of March 2024.
17. Public Comment

18. **Correspondence**

- Arbor Day Celebration will be Friday, April 26, 2024, at 2:30 p.m. at the Hammond Parkway greenspace.

19. **Old Business**

- Canal Dock Improvement Project
- Town of Royalton Police Contract
- Summer Swim Program

20. **New Business**

- Clute-Phillips Unit 938 American Legion Auxiliary – Walk-a-thon and Basket Raffle will be Saturday, May 4th, from 10 a.m. to 2 p.m.
- Newsletter
- Discuss Water/Sewer Relevy to 2024-2025 Village Taxes

21. Trustee _____ offered the following resolution and moved its adoption:

WHEREAS the Village is required pursuant to NYS Village Law § 11-1118 to relevy any unpaid water/sewer rents onto the upcoming Village tax bill and

WHEREAS the County of Niagara now requires authorization to relevy any delinquent water/sewer bill greater than \$1,000,

NOW THEREFORE the Niagara County Real Property Department is authorized to relevy all delinquent water/sewer accounts, including those owing over \$1,000, onto 2024-2025 Village tax bills.

The adoption of the foregoing resolution was seconded by Trustee _____ and duly put to a vote on roll call:

Trustee LePard	_____ aye, _____ nay
Trustee Barr	_____ aye, _____ nay
Trustee Holly-Eberhard	_____ aye, _____ nay
Deputy Mayor Blumrick	_____ aye, _____ nay
Mayor Dodge	_____ aye, _____ nay

22. Authorize Clerk-Treasurer VanBuren to relevy any 2023-2024 unpaid additional garbage cart service fees (additional carts requested by Village residents) delinquent as of April 15, 2024 by placing a \$150 charge onto the residents 2024-2025 Village tax bills as a miscellaneous charge. There are presently two unpaid service fees which amounts to \$300 in miscellaneous charges. Motion by _____, second by Trustee _____.

23. Authorize Mayor Dodge to execute the Fire Protection Contract with the Middleport Volunteer Fire Co., No. 1, Inc., for the period of April 1, 2024, to March 31, 2025, in the amount of \$106,000. Motion by Trustee _____, second by Trustee _____.

24. Authorize Mayor Dodge to execute the contract with Seaman Norris LLP to provide legal services to the Village of Middleport for the 2024-2025 Fiscal Year with a monthly retainer fee per the terms of the contract. Motion by Trustee _____, second by Trustee _____.
25. Adopt the 2024-2025 Budget for \$2,267,405.28 with the tax rate as follows: **full value tax rate** will be set at \$8.54 per thousand, with the actual tax rate at \$13.77 per thousand due to the 62 percent equalization rate for both the Town of Royalton and the Town of Hartland. Motion by Trustee _____, second by Trustee _____.
26. Executive Session for the purpose of consultation with the Village's Attorney. Motion by Trustee _____, second by Trustee _____.
27. Return to General Session at _____. Motion by Trustee _____, second by Trustee _____.
28. Next regular Board meeting will be Monday, May 20, 2024, at 7:00 p.m.
29. Adjournment. Motion by Trustee _____, second by Trustee _____.

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