

A regularly scheduled meeting of the Board of Trustees was held on Monday, December 18, 2023, in the Village Hall. Mayor Dodge opened the meeting at 7 p.m. Also, present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Coordinator Bobbitt, Police Chief Swick, Fire Chief Czaja, Clerk-Treasurer VanBuren, and Tom Seaman, attorney. Trustee Barr was absent.

There were several residents in attendance as well.

Trustee McAvoy led the Pledge of Allegiance.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to approve the minutes of the November 20, 2023, meeting. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to authorize two budget transfers in the General Fund. The first budget transfer is from A1990.4 to A1910.4 for \$288.30. This is for the additional insurance premium for the Ford CCTV Van. The second budget transfer is from A1990.4 to A9055.8 for \$54.50 due to the disability insurance being higher than the amount budgeted. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to authorize the final payment for the Garbage Cart Bond Anticipation Note (BAN) payment of principal: \$22,500.00 and interest: \$942.37 for a total payment of \$23,442.37. This amount is included in the General Fund Total below. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize payment of claims submitted on Abstract No. 7-23/24 in the amount of General: \$118,524.52; Water: \$2,602.76; and Sewer: \$11,850.03; for a Total of: \$132,977.31. This figure also includes Payrolls No. 13 and 14. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to approve Payrolls No. 13 and 14 for weeks ending November 18, 2023, and December 2, 2023, respectively. Carried, with all present voting aye.

The Treasurer's report and the General Fund Cash Flow Forecast was submitted and accepted for November 2023.

The Public Works report was submitted and accepted for November 2023.

The Village and Town Police reports were submitted and accepted for November 2023.

The fire report was submitted and accepted for November 2023.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, for the Village Election to be held on Tuesday, March 19, 2024. The polling place will be the Village Hall, and the polls will be open from 12 o'clock noon until 9:00 p.m. Carried, with all present voting aye.

Trustee Barr arrived at the meeting at 7:11 p.m.

Correspondence

A letter was read from the NYS Department of State congratulating the Village on being awarded additional grant money through the Local Waterfront Revitalization Program through the 2023 Consolidated Funding Application. The grant would be applied to the Middleport Canal Dock Improvement Phase II and it is for \$79,400.00.

A letter was read from Larry Gurslin regarding the Village Historian, Christa Lutz.

Old Business

The Board members and department heads were reminded that the required annual trainings need to be completed by the end of the year if they have not already done so.

The EPA Pretreatment Compliance Inspection report response letter was discussed.

The status of the ongoing negotiations with the Town of Hartland for service they receive from the Middleport Police Department.

Chief Swick updated the Board on the LED streetlight conversion. He believes that there are only a few streetlights left to be changed. He will give Clerk VanBuren a list of streetlights that have not been converted, and she will contact National Grid.

Mayor Dodge asked Darren Burdick from the Middleport Volunteer Fire Department what the next step is with the LOSAP program. He advised him to reach out to Dan Bragg the Town Supervisor at the Town of Royalton. Attorney Seaman also recommended Mayor Dodge contact Joe Floss the program administrator at Emerling, Floss, Murphy, & Associates.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to approve a three-year extension of the contract with the Town of Hartland with a three percent increase yearly and a termination clause for one year with notice. All other prior terms remain consistent with prior year's contracts, contingent on approval of Village Counsel. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy to authorize Mayor Dodge to sign a response letter, to be drafted by Wendel Engineering and approved by Village Counsel, responding to the United States Environmental Protection Agency's correspondence dated November 13, 2023, relative to a Pretreatment Compliance Inspection of the Village's Industrial Pretreatment Program. Such response will be drafted in accordance with Wendel Engineering's recommendations and will additionally request an extension of time to explore certain issues raised in the Pretreatment Compliance Inspection Report. Carried, with all present voting aye.

New Business

There was nothing discussed under new business.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to enter into executive session for the purpose of consultation with the Village's attorney. Carried, with all present voting aye.

Executive Session opened at 8:02 p.m.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to return to General Session. Carried, with all present voting aye.

General Session reconvened at 9:04 p.m.

The next regularly scheduled meeting of the Board of Trustees will be held on **Wednesday, January 17, 2024**, at 7 p.m.

There being no other business, a motion was made by Trustee McAvoy, and seconded by Trustee Barr, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 9:05 p.m.

Respectfully Submitted,

*Lisa M. VanBuren
Clerk-Treasurer*