

A regularly scheduled meeting of the Board of Trustees was held on Monday, November 20, 2023, in the Village Hall. Mayor Dodge opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Fire Chief Czaja, Clerk-Treasurer VanBuren, and Tom Seaman, attorney.

Trustee Blumrick led the Pledge of Allegiance.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to approve the minutes of the October 16, 2023, meeting. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to authorize the following budget transfers in the General Fund.

TO	FROM	AMOUNT
A1450.4	A1990.4	\$ 1,100.00
A1910.4	A1990.4	2,073.49
A3620.4	A1990.4	200.00
A5410.4	A1990.4	2,100.00
A7180.4	A1990.4	1,500.00
A9015.8	A1990.4	3,728.00
A9015.8	A9010.8	2,448.00
TOTAL		\$13,149.49
Carried, with all present voting aye.		

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to authorize the budget transfer in the Sewer Fund from G1990.4 to G8110.4 for \$300.00. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve payment of claims submitted on Abstract 6-23/24 in the amount of: General: \$209,573.18; Water: \$8,457.01; and Sewer: \$37,176.76; for a Total of: \$255,206.95. This figure also includes Payrolls 11 and 12 and the payment to NYSLRS as noted in Item No. 8 below. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to approve Payrolls No. 11 and 12 for periods ending October 21, 2023, and November 4, 2023. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee Barr, to authorize payment for New York State Retirement obligations on or before December 15, 2023, as follows: Employees' Retirement System amount is \$30,617.00 and Police Retirement System amount is \$70,813.00 – Total \$101,430.00. Carried, with all present voting aye.

The Treasurer's report and the General Fund Cash Flow Forecast was submitted and accepted for October 2023

The Public Works report was submitted and accepted for October 2023.

The Village and Town Police reports were submitted and accepted for October 2023.

The fire report was submitted and accepted for October 2023.

Water and Sewer Billing for the quarter billed on November 1, 2023:

Water:	\$ 58,972.89
Meter Rental Charge:	\$ 2,229.50
Sewer:	\$ 60,384.23
Sewer Debt Service Charge:	\$ <u>8,175.00</u>
Total:	\$129,761.62

Correspondence

A letter was read from Neptune Technology Group. The Village utilizes Neptune meters for monitoring water usage. We currently use their N_SIGHT platform for the reading software, but as of June 30, 2024, Neptune will not support N_SIGHT and customers will need to transition to Neptune 360. Water Works billing software the Village currently uses will also not be compatible with Neptune 360 so the Village will have to seek alternative billing software options.

A thank you letter and donation was received from the Inner Harbor Yacht Club.

Old Business

The Board reviewed the following two estimates that were received for carpet tiles and adhesive for the Village Board Room and Village Clerk’s Office.

1	J & D Floor Covering & Millworks	Estimate No. 8600 14 Boxes of carpet tile and adhesive	Mohawk Aladdin Define Tile. Pattern- Implore, Color # 358 Resolve. 24x24 size tiles	\$ 4,208.26
2	Carpet Collection	Quote No. 80789 14 Boxes of carpet tile, adhesive, and delivery charge	Mohawk Aladdin Define Tile. Pattern- Implore, Color # 358 Resolve. 24x24 size tiles	\$ 4,372.20

Clerk VanBuren reminded the Board and Department Heads that the annual Sexual Harassment training and Violence in the Workplace Training needs to be completed before the end of the year.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to approve the purchase of carpet tiles and adhesive from J & D Floor Covering & Millworks as quoted on Estimate No. 8600 as the low bid for a total purchase price of \$4,208.26. The Board requested that 15 cases of carpet tile be ordered so that there will be a couple of cases left over for repairs as needed. Carried, with all present voting aye.

New Business

Clerk VanBuren and Attorney Seaman discussed New York Cooperative Liquid Assets Securities System (NYCLASS). It is a short-term, liquid investment fund designed specifically for the public sector.

The Board was asked to consider ordering an AED unit for the Scout House.

The Board was presented with a new dumpster bid proposal for 2024 from Modern Disposal Services, Inc.

The Village received the EPA Pretreatment Compliance Inspection report.

Assemblyman Norris’ office is collecting gently used coats, boots, gloves, hats, mittens, and scarves from Wednesday, November 15, through Friday, December 15, 2023.

The Annual Tree Lighting is scheduled for Saturday, December 2, 2023, at 6 pm.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to authorize Clerk VanBuren to enter into a Municipal Cooperation Agreement with NYCLASS based on the following resolution. This agreement is contingent upon attorney review and approval. Carried, with all present voting aye.

**Village of Middleport
Resolution**

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis; and

WHEREAS the Village of Middleport wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023; and

WHEREAS the Village of Middleport wishes to satisfy the safety and liquidity needs of their funds; now therefore be it

RESOLVED, that the Village of Middleport is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023, and be it further

RESOLVED, that the Village Mayor and/or the Village Clerk-Treasurer are hereby authorized to execute any and all such agreements, and be it further

RESOLVED, that this Resolution and authorization is contingent on approval of the Attorney for the Village of Middleport.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick to authorize the purchase of a ZOLL AED Plus package which includes a FREE wall cabinet for the Scout House. This is a promotion being offered through the American Red Cross in conjunction with ZOLL for \$1,599.00, and the wall cabinet is FREE. The Village will be billed directly from ZOLL. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to accept Modern Disposal Services, Inc. proposal for 2024 at \$134.35 per month for a 10 CY dumpster serviced weekly. Casella Waste Systems is not offering dumpster service in our area at the present time so no proposal was submitted. Modern's proposal is contingent upon attorney review and approval. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to enter into executive session for the purpose of consultation with the Village's attorney and to discuss ongoing contract negotiations. Carried, with all present voting aye.

Executive Session opened at 7:48 p.m.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to return to General Session. Carried, with all present voting aye.

General Session reconvened at 8:59 p.m.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, authorizing Coordinator Bobbitt to hire Ric Plumbing as the contractor to do the necessary sewer work on South Vernon Street as the Village Board recognizes this was an emergency situation. Carried, with all present voting aye.

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, December 18, 2023, at 7 p.m.

There being no other business, a motion was made by Trustee Barr, and seconded by Deputy Mayor Conley, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 9:04 p.m.

Respectfully Submitted,

Lisa M. VanBuren

Clerk-Treasurer