

A regularly scheduled meeting of the Board of Trustees was held on Monday, August 21, 2023, in the Village Hall. Mayor Dodge opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Fire Chief Czaja, Clerk-Treasurer VanBuren, and Tom Seaman, attorney.

Deputy Mayor Conley led the Pledge of Allegiance.

There were a several residents and members of the Middleport Volunteer Fire Department in attendance, as well.

Attorney Seaman discussed the status of the LOSAP program. Darren Burdick addressed the Village Board as the representative from the fire department regarding the members concerns.

Mayor Dodge opened the meeting for public comment about the LOSAP program, but there were no other questions or comments from the attendees.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to approve the minutes of the July 17, 2023, meeting with an adjustment to the General Fund amount. It was reduced to \$109,758.91 for a new Abstract 2-23/24 Total of \$142,705.13. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to authorize two budget transfers in the General Fund. The first budget transfer is from A1990.4 to A1320.4 for \$1,375.00 and the second budget transfer is from A1990.4 to A3620.4 for \$325.00 for a total of \$1,700.00. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to authorize a budget transfer in the Sewer Fund from G1990.4 to G1910.4 for \$219.00. This transfer is due to an increase in the insurance premium for the “new” sewer truck. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize payment of claims submitted on Abstract No. 3-23/24 in the amount of General: \$125,298.96; Water: \$2,493.86; Sewer: \$14,054.41; Canal Dock Improvement Project: \$3,672.23; and Capital Improvement: \$14,500.00 for a Total of \$160,019.46. This figure includes Payroll No. 4, 5, and 6. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve Payrolls No. 4, 5, and 6 for periods ending July 15, 2023, July 29, 2023, and August 12, 2023, respectively. Carried, with all present voting aye.

The Treasurer’s report and the General Fund Cash Flow Forecast was submitted and accepted for July 2023.

The Public Works report was submitted and accepted for July 2023.

The Village and Town Police reports were submitted and accepted for July 2023.

The fire report was submitted and accepted for July 2023.

Water and Sewer Billing for the quarter billed on August 1, 2023:

Water:	\$ 61,898.02
Meter Rental:	2,226.00
Sewer:	63,101.54
<u>Sewer Debt Service Charge:</u>	<u>8,120.00</u>
Total:	\$135,345.56

This cycle billing is for 9,425,000 gallons.

Correspondence

A thank you note from Municipal Solutions was read regarding the WWTP UV Disinfection Project.

The NYMIR 2022 Annual Report is available.

Clerk VanBuren will be mailing out the late tax notices this week.

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to authorize Mayor Dodge to enter into Out of District Agreements for water and/or sewer service for the following addresses:

3828 North Hartland St
3834 North Hartland St
9751 Watson Ave
9754 Watson Ave

Carried, with all present voting aye.

Old Business

The Village's 2023 Annual Financial Report was filed on Friday, July 28, 2023, with the State Comptroller's Office. A copy is available for your review in the Village Clerk's office during office hours.

The WWTP UV Disinfection Project closed on August 10, 2023. The Village now has a long-term loan with NYS Environmental Facilities Corporation (EFC) through 2053.

Attorney Seaman updated the Board on the status of the SRO Agreement with the Royalton Hartland Central School District.

The material for the hallway and bathroom in the Village Hall has been delivered. Installation is scheduled for Wednesday, September 27, through Friday, September 29.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to authorize Mayor Dodge to enter into an agreement with the Royalton Hartland Central School District for providing police officer(s) to act as School Resource Officers (SRO) for the 2023-2024 school year. Carried, with all present voting aye.

New Business

Chief Swick asked the Board for permission to order body cameras for the Middleport Police Department using grant funds from the NYS Division of Criminal Justice Services. The bids he received are outlined below:

1	Axon Enterprises Inc	Quote No. Q-478125-45047.719JE	4 Body Cameras and 1 Multi Bay Dock Bundle	\$ 8,162.41
2	Motorola Solution	Quote No. 2231002	8 Body Cameras, 4 V300 Batteries, and 1 Transfer Station	\$ 9,851.00
3	Pro-Vision Solutions LLC	Quote No. MASQ28956	8 Body Cameras and 1 Ten Camera Dock Kit	\$ 4,995.00

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize Chief Swick to purchase body cameras from Pro-Vision as outlined on Quote: MASQ28956. Chief Swick will not be ordering the 1080p AHD In-Car Video Single Camera Base Kit at this time so the total purchase price is \$4,995.00. Carried, with all present voting aye.

Chief Swick requested authorization to purchase a new patrol car for the police department. Per the NYSOSG mini-bid he requested, he received the following bids:

1	Ferrario Ford Inc	2023	Dodge	Durango Pursuit AWD	1	\$41,308.00
2	Robert Green Auto & Truck Inc	2023	Dodge	Durango PPV	1	\$42,440.00
3	Nielsen of Morristown Inc	2023	Dodge	Durango Pursuit	1	\$42,857.00
4	Falls Dodge Inc dba Joe Cecconis Chrysler Complex	2023	Dodge	Durango Pursuit	1	\$42,881.00

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to authorize Chief Swick to order a 2023 Dodge Durango Pursuit from the second lowest bid cost of \$42,440.00 from Robert Green Auto & Truck Inc. The lowest bid was rejected because they did not bid to specifications of an 8-cylinder vehicle. Ferrario Ford Inc bid was for a 6-cylinder Dodge Durango. This is contingent upon attorney review and approval of the contract. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to enter into executive session for the purpose of consultation with the Village attorney.

Executive Session opened at 7:50 p.m.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to return to General Session. Carried, with all present voting aye.

General Session reconvened at 8:47 p.m.

The next regularly scheduled meeting of the Board of Trustees will be held on **Wednesday, September 13, 2023**, at 7 p.m.

There being no other business, a motion was made by Trustee Barr, and seconded by Trustee McAvoy, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:47 p.m.

Respectfully Submitted,

Lisa M. VanBuren

Clerk-Treasurer