

VILLAGE OF MIDDLEPORT  
BOARD OF TRUSTEES MEETING  
AGENDA – SEPTEMBER 13, 2023

1. Call meeting to order at 7:00 p.m.
2. Pledge of Allegiance led by \_\_\_\_\_.
3. Approve the minutes of the August 21, 2023, meeting. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
4. Authorize the M & T Bank principal payment for the WWTP Phase I capital project due on October 22, 2023 in the amount of \$63,736. Motion by Trustee \_\_\_\_\_, and seconded by Trustee \_\_\_\_\_.
5. Authorize the National Grid pending invoice for the Net Book Value of the Village's streetlights prior to the LED conversion in the amount of \$2,258.86. National Grid needs to receive this payment prior to the design group confirming the Village's selections in the field. This is contingent upon attorney review. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
6. Authorize a budget transfer in the General Fund on Abstract 4-23/24 from A1990.4 to A1440.4 in the amount of \$205.00. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
7. Authorize payment of bills submitted on Abstract No. 4-23/24 in the amount of General: \$; Water: \$; Sewer: \$. Total: \$. This figure includes Payroll No. 7. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
8. Approve Payroll No. 7 for periods ending August 26, 2023. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
9. Treasurer's report submitted for the month of August 2023.
  - General Fund Cash Flow forecast submitted
10. Public Works report submitted for the month of August 2023.
11. Village and Town Police reports submitted for the month of August 2023.
12. Fire report submitted for the month of August 2023.
13. Set hours for Halloween. Set trick-or-treating hours from 5 pm to 7 pm on Tuesday, October 31, 2023 (same hours as last year). Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.
14. *Correspondence*
  - Boater thank you note

- Sage Management Email
- Charter Communication Email
- LED Lighting Update

15. *Old business*

- Discrimination and Harassment Training – Required Annually
- Violence in the Workplace Training – Required Annually
- Town of Hartland Police Contract

16. *New business*

- Sewer Use Permits Code - Enforcement Response Plan

17. Executive Session for the purpose of consultation with the Village's Attorney at \_\_\_\_\_. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.

18. Return to General Session at \_\_\_\_\_. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.

19. Next regular Board Meeting – Monday, October 16, 2023, at 7:00 p.m.

20. Adjournment at \_\_\_\_\_. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.