

A regularly scheduled meeting of the Board of Trustees was held on Monday, December 19, 2022, in the Village Hall. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Building Inspector Belson, Fire Chief Czaja, Clerk-Treasurer VanBuren, and Tom Seaman, attorney.

Trustee McAvoy led the Pledge of Allegiance.

There were a few residents in attendance, as well.

Jim Payne, co-owner of Middleport Tractor Sales, presented to the Board the site plan for a 24' x 60' storage building at the corner of Kelly Avenue and 86-88 Telegraph Road they would like to build to store their inventory.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, that the Site Plan application for 86-88 Telegraph Road has been reviewed by the Board of Trustees and the Building Inspector, Brian Belson. It has been determined that this site plan will not result in any significant impact pursuant to the State Environmental Quality Review Act (SEQRA), that a negative declaration should be issued requiring no further action for SEQRA purposes. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to approve the Site Plan for 86-88 Telegraph Road as presented to the Board of Trustees. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve the minutes of the November 21, 2022, meeting. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize to amend the 2022-2023 Budget for the General Fund Revenues as follows:

ACCT	BUDGETED AMT	AMENDED AMT
A2660	\$ 0.00	\$ 64,355.00
A2610	10,000.00	20,000.00
A2665	25,000.00	0.00
A2680	100.00	8,963.00
	TOTAL	\$58,218.00
Carried, with all present voting aye.		

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to authorize to amend the 2022-2023 Budget for the General, Water, and Sewer Fund Expenditures as follows:

GENERAL FUND

ACCT	BUDGETED AMT	AMENDED AMT
A1320.4	\$ 1,500.00	\$ 8,500.00
A1420.4	12,000.00	15,000.00
A1620.4	15,000.00	25,000.00
A1640.4	7,500.00	12,500.00
A1910.4	35,000.00	35,200.00
A1990.4	20,000.00	22,324.00
A3120.13	20,000.00	25,000.00
A3120.4	30,000.00	47,000.00
A5110.4	10,000.00	20,000.00
A5182.4	29,000.00	34,000.00
A7180.4	1,500.00	4,000.00
A7550.4	750.00	2,000.00
A8160.4	122,500.00	125,000.00
A9010.8	16,222.50	13,744.50
A9015.8	69,548.00	59,470.00
	TOTAL	\$ 58,218.00

WATER FUND

ACCT	BUDGETED AMT	AMENDED AMT
F1990.4	\$ 15,000.00	\$ 9,308.97
F8320.4	70,000.00	82,000.00
F8340.2	42,500.00	35,000.00
F8340.4	3,500.00	5,930.03
F9010.8	8,111.25	6,872.25
	TOTAL	\$ 0.00

SEWER FUND

ACCT	BUDGETED AMT	AMENDED AMT
G1990.4	\$15,000.00	\$ 4,975.00
G8130.4	40,000.00	51,214.00
G9010.8	8,111.25	6,872.25
	TOTAL	\$ 0.00
	Carried, with all present voting aye	

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to authorize the Garbage Cart Bond Anticipation (BAN) payment of principal and interest for a total of \$8,062.43. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy , to approve payment of claims submitted on Abstract No. 7-22/23 in the amount of: General - \$85,560.66; Water - \$13,182.48; Sewer - \$9,888.71; and Capital Improvement - \$2,073.20 for a Total of \$110,705.05. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to approve payrolls no. 13 and 14 for periods ending November 19, 2022, and December 3, 2022. Carried, with all present voting aye.

The Treasurer’s report and the General Fund Cash Flow Forecast was submitted and accepted for November 2022.

The Public Works report was submitted and accepted for November 2022.

The Village and Town Police reports were submitted and accepted for November 2022 with Chief Swick reading the highlights.

The fire report was submitted and accepted for November 2022 with Fire Chief Czaja reading the total number of calls they have responded to during the month of November and for the year thus far.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to hold the Village Election on Tuesday, March 21, 2023. The polling place will be the Village Hall, and the polls will be open from 12 o’clock noon until 9:00 p.m. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee Barr, to appoint Lisa M. VanBuren as Registrar and Sarah Quackenbush as Deputy Registrar for the Village. The term for each is two years, commencing January 1, 2023, and ending December 31, 2024. Carried, with all present voting aye.

Correspondence

A letter from the Inner Harbor Yacht Club was read thanking the Village for their hospitality for the Fall Cruise which included a check for \$245.

A letter was read from Seaman Norris LLP regarding designating a Board member to act as a Board Member Trustee for the Margaret Stodolka Family Trust.

The BAN renewal closing with Tompkins Community Bank for the purchase of the refuse carts is Wednesday, December 21, 2022. The renewal interest rate is 4.20%.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to appoint Trustee Barr to the Board position for Margaret Stodolka Family Trust. Carried, with all present voting aye.

Old Business

The Board compared the bids from Casella Waste Management and Modern Disposal for the Village dumpster service effective January 1, 2023, through December 31, 2023. The Board asked Coordinator Bobbitt and Fire Chief Czaja if the Village needed to continue with the two 6-yard front load dumpsters with side access doors serviced weekly or downsize to one 10-yard front load dumpster with a side access door serviced weekly. They both agreed that one dumpster would be adequate. Casella's bid was \$225 per month for one 10-yard front load dumpster serviced weekly and Modern's bid was \$127 per month for the same service.

Discussed the Village's current Sexual Harassment Policy that has been revised along with an updated Sexual Harassment Policy. The Board asked Clerk VanBuren to make a few revisions that were mentioned to the updated policy, and they will approve it at next month's meeting pending those revisions.

The Board reviewed the two flooring estimates that were submitted. The Village attorney advised that per the Village's procurement policy a third estimate should also be submitted prior to Board approval. Clerk VanBuren was asked to contact the business one last time to try and obtain the third estimate.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to award the bid for the Village dumpster service for 2023 to Modern Disposal for one 10-yard front load dumpster with a side access door serviced weekly at a monthly rate of \$127 contingent upon Attorney review. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick to authorize the water and sewer fee schedule rates for the Village of Middleport to increase after a public hearing on Wednesday, January 18, 2023, as outlined below:

Minimum Water Rate (0 to 5,000 gals)	\$39.28
Overage Rate (6,000 gals to 74,000 gals)	5.99
Overage Rate (75,000 gals or more)	4.27
Minimum Water Double Rate (0 to 5,000 gals)	\$78.56
Overage Rate (6,000 gals to 74,000 gals)	11.98
Overage Rate (75,000 gals or more)	8.54
Hydrant Irrigation (0 to 5,000 gals)	\$40.00
Hydrant Irrigation (6,000 or more)	1.50
Meter Rental Fee	\$ 3.50
Minimum Sewer Rate (0 to 5,000 gals)	\$39.28
Overage Rate (6,000 gals to 74,000 gals)	5.99
Overage Rate (75,000 gals or more)	4.27
Minimum Sewer Double Rate (0 to 5,000 gals)	\$78.56
Overage Rate (6,000 gals to 74,000 gals)	11.98
Overage Rate (75,000 gals or more)	8.54

Carried, with all present voting aye.

New Business

The Board discussed Wendel WD Architecture & Engineering's proposal for Implementation of Year 1 of the CMOM Program. They decided to table this until the January meeting.

The next regularly scheduled meeting of the Board of Trustees will be held on ***Wednesday, January 18, 2023***, at 7 pm.

There being no other business, a motion was made by Trustee McAvoy, and seconded by Trustee Barr, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Lisa M. VanBuren

Clerk-Treasurer