

**VILLAGE OF MIDDLEPORT  
BOARD OF TRUSTEES MEETING  
AGENDA – January 18, 2023**

1. Call meeting to order at 7:00 p.m.
2. Pledge of Allegiance. Led by \_\_\_\_\_.
3. Open the Public Hearing regarding the increase to water and sewer rates at \_\_\_\_\_.
4. Approve minutes of the December 19, 2022, Work Session and Board meeting. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
5. Bills submitted on Abstract No. 8-22/23. General: \$; Water: \$; Sewer: \$. Total: \$. This figure also includes Payrolls No. 15 and 16. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
6. Approve Payrolls No. 15 and 16 for periods ending December 17, 2022, and December 31, 2022. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
7. Authorize the budget transfer in the General Fund from A1990.4 to A1950.4 for a total of \$599.50. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
8. Treasurer’s report submitted for December 2022.
  - General Fund Cash Flow Forecast Submitted
9. The Village Historian’s annual report submitted for 2022.
10. Public Works report submitted for December 2022.
11. Village and Town Police reports submitted for the month of December 2022 and the 2022 Annual Police Report.
12. Fire Report submitted for December 2022.
13. Appoint Mayor Westcott as Budget Officer for the ensuing year. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
14. Appointment of Election Inspectors. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_, to appoint Ms. Kathy Kindle and Mrs. Rebecca Schweigert as election inspectors with Christa Lutz as an alternate election inspector. Chairperson to be appointed by the Clerk-Treasurer. Compensation to be set at \_\_\_\_\_ (was \$15/hour in 2022). Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
15. Trustee \_\_\_\_\_ introduced the following Niagara County 2022 Hazard Mitigation Plan and moved its adoption.

**Niagara County 2022  
Hazard Mitigation Plan**

**Village of Middleport  
24 Main St, Middleport, NY 14105  
(716) 735-3303**

WHEREAS, the Village of Middleport, with the assistance from Niagara County Department of Emergency Services, has gathered information and prepared the 2022 Niagara County Hazard Mitigation Plan; and

WHEREAS, the 2022 Niagara County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Middleport is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Village of Middleport has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Middleport Village Board of Trustees that the Village of Middleport, NY adopts the 2022 Niagara County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions outlined in the Plan.

ADOPTED this 18th day of January, 2023, at the meeting of the Middleport Village Board of Trustees.

16. Approve the Niagara County Hazard Mitigation Plan 2022 for the Village of Middleport as presented. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
17. Close the Public Hearing at \_\_\_\_\_.

**VILLAGE OF MIDDLEPORT  
RESOLUTION**

**WHEREAS**, the New York State Department of Environmental Conservation has imposed various new requirements on the Village relating to the operation of the Village's sewage treatment plant, and

**WHEREAS**, the wholesale water rates charged to the village have increased, and

**WHEREAS**, as a result, the Village must increase its water and sewer rents charged to users,

**NOW THEREFORE BE IT, RESOLVED**, that the Village hereby establishes water rents as follows:

Minimum and up to 5,000 gallons	\$39.28
Next 70,000 gallons	\$5.99/1,000 gallons
Over 75,000 gallons	\$4.27/1,000 gallons
Meter Rental Charge	\$3.50

**AND BE IT FURTHER RESOLVED**, that the Village hereby establishes sewer rents as follows, based on water consumption:

Minimum and up to 5,000 gallons	\$51.78
Next 70,000 gallons	\$5.99/1,000 gallons
Over 75,000 gallons	\$4.27/1,000 gallons

18. Approve the increases to the water and sewer rates as set forth above effective with the May 2023 billing cycle. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
19. *Correspondence*
  - Email from Tim Walck
  - Letter from Modern
20. Approve Wendel Engineering's Proposal for the 1<sup>st</sup> Year Implementation of the CMOM program. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
21. *Old Business.*
  - The Updated Sexual Harassment Policy
  - Flooring Estimates for the Village hallway and bathroom
22. *New Business*
  - Water meter rental charges
  - Outside users' sewer use agreements need to be updated
23. Executive Session for purpose of consultation with the Village Attorney at \_\_\_\_\_. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.
24. General Session reconvened at \_\_\_\_\_. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.

25. Next regular Board Meeting – Wednesday, February 22, 2023, at 7:00 p.m. due to the President's Day Holiday. The Village Hall will be closed Monday, February 20, 2023, for this holiday.
26. Adjournment at \_\_\_\_\_. Motion by Trustee \_\_\_\_\_, second by Trustee \_\_\_\_\_.

DRAFT