

A regularly scheduled meeting of the Board of Trustees was held on Monday, November 21, 2022, in the Village Hall. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Clerk-Treasurer VanBuren, Fire Chief Czaja, and Tom Seaman, attorney.

Mayor Westcott led the Pledge of Allegiance.

There were a few residents in attendance, as well.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to approve the minutes of the October 17, 2022, meeting. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to authorize Abstract 6-22/23 budget transfers in the General Fund as follows:

TO	FROM	AMOUNT
A3120.2	A1990.4	\$ 793.03
<b>A3620.4</b>	<b>A1990.4</b>	<b>1,705.14</b>
<b>TOTAL</b>		<b>\$ 2,498.17</b>
F8340.4	F1990.4	\$ 191.03
<b>TOTAL</b>		<b>\$ 191.03</b>
<b>Carried, with all present voting aye</b>		

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve payment of claims submitted on Abstract 6-22/23 in the amount of: General - \$195,093.29; Water - \$11,643.16; Sewer - \$26,702.23; and Capital Improvement - \$427.50 for a Total of \$233,866.18. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to approve payrolls no. 11 and 12 for periods ending October 22, 2022, and November 5, 2022. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to authorize payment for New York State Retirement obligations on or before December 15, 2022, as follows: Employees' Retirement System amount is \$27,489.00 and Police Retirement System amount is \$59,470.00 for a Total of \$86,959.00. Carried, with all present voting aye.

The Treasurer's report and the General Fund Cash Flow Forecast was submitted and accepted for October 2022.

The Public Works report was submitted and accepted for October 2022. Coordinator Bobbitt informed the Board that the boiler at the scout house malfunctioned over the weekend so he had to buy two electric space heaters to keep it warm enough so the pipes did not freeze.

The Village and Town Police reports were submitted and accepted for October 2022 with Chief Swick reading the highlights.

The fire report was submitted and accepted for October 2022 with Fire Chief Czaja reading the total number of calls they have responded to during the month of October and for the year thus far.

Water and Sewer Billing for the quarter billed on November 1, 2022, is as follows:

Water:	\$ 51,436.08
Meter Rental Charge:	\$ 1,567.50
Sewer:	\$ 52,966.68
Sewer Debt Service Charge:	<u>\$ 8,150.00</u>
<b>TOTAL</b>	<b>\$114,120.26</b>

This cycle billing is for 8,022,000 gallons.

## Correspondence

There was no correspondence read this month.

## Old Business

The Board discussed the 2019 Ford F150 because the police department will be taking delivery of their new 2022 Dodge Durango Pursuit next week. It was decided that the DPW can use it as an extra vehicle for the next couple of years and then the Village will auction it at that time.

The Village attorney advised the Board to review the two Sexual Harassment policies that Clerk VanBuren submitted to him for approval. The one is the Village's current policy with the required additional information added to it. The second is a new version of the policy for the Board to consider adopting as its new policy at the December meeting.

The Village attorney recommended to the Board to table the Cyber Security Policy as drafted by C & H P.C. of Medina until March 2023. He feels the current draft is rather extensive and would like more time to work on this.

Clerk VanBuren informed the Board that the NYS Public Service Commission anticipates the introduction of the new 624 area code as early as the second quarter of 2024. Current telephone numbers, including current area code, will not change. Calls between 716 and 624 area codes will be local calls.

Flooring for the Village Hall is still a work-in-progress. Clerk VanBuren is hoping to have updated estimates for the hall and the bathroom prior to the December meeting. She would like to get approval for the first phase of the project at that time.

## New Business

The Village received a 30-Day Waiver Request for a NYS Liquor License application from Cornell Johnson. He would like to open a bar/tavern/cornhole club at 79 Telegraph Road.

The Village will be requesting dumpster bid proposals for 2023.

Assemblyman Norris' office is collecting gently used coats, boots, gloves, hats, mittens, and scarves from Tuesday, November 21, through Thursday, December 19, 2022. There is a collection barrel at the Village Hall.

The 15<sup>th</sup> Annual Tree Lighting is scheduled for Saturday, December 3, 2022, at 6 pm. The Beautification Committee has a variety of activities planned including tractor/hay rides, Santa and Mrs. Claus, and music provided by Roy-Hart students from 4 p.m. to 6 p.m. at the Middleport Fire Hall. There will also be hot cocoa and cookies served at the fire hall immediately following the tree lighting.

Chief Swick asked the Board to consider hiring Robert Scott Johnston as a part-time police officer to work one day per week.

A motion was made by Trustee Barr, and seconded by Trustee Blumrick, to approve the 30-Day Waiver Request submitted by Tracy Jong Law Firm representing Cornell Johnson in this matter. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize the hiring of Robert Scott Johnston as a part-time police officer at the rate of \$19 per hour effective Sunday, December 4, 2022. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to enter into Executive Session for the purpose of consultation with the Village's Attorney. Carried, with all present voting aye.

Executive Session opened at 7:54 pm.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to return to General Session. Carried, with all present voting aye.

General Session reconvened at 8:59 pm.

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, December 19, 2022, at 7 pm.

There being no other business, a motion was made by Trustee Barr, and seconded by Trustee McAvoy, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 9:05 p.m.

*Respectfully Submitted,*

*Lisa M. VanBuren*

*Clerk-Treasurer*