

**VILLAGE OF MIDDLEPORT
BOARD OF TRUSTEES
AGENDA – DECEMBER 19, 2022**

1. Call meeting to order at 7:00 p.m.
2. Pledge of Allegiance. Led by Trustee _____.
3. Jim Payne, co-owner of Middleport Tractor Sales, will answer questions regarding the site plan at 86-88 Telegraph Road for the addition of a 24' x 60' storage building to store inventory.
4. The Site Plan application has been reviewed by the Board of Trustees and the Building Inspector. It has been determined that this site plan will not result in any significant impact pursuant to the State Environmental Quality Review Act (SEQRA), that a negative declaration should be issued requiring no further action for SEQRA purposes. Motion by Trustee _____, second by Trustee _____.
5. Approve the Site Plan for 86-88 Telegraph Road as presented to the Board. Motion by Trustee _____, second by Trustee _____.
6. Approve the minutes from November 21, 2022, meeting. Motion by Trustee _____, second by Trustee _____.
7. Authorize the Garbage Cart Bond Anticipation Note (BAN) payment of principal and interest for a total of \$8,062.43. This amount is included in the General Fund Total in Line 8. Motion by Trustee _____, second by Trustee _____.
8. Claims submitted on Abstract No. 7-22/23: General: \$; Water: \$; Sewer: \$; Capital Improvement: \$; Total: \$. This figure also includes Payrolls No. 13 and 14. Motion by Trustee _____, second by Trustee _____.
9. Approve Payrolls No. 13 and 14 for periods ending November 19, 2022, and December 3, 2022. Motion by Trustee _____, second by Trustee _____.
10. Treasurer's reports submitted for the month of November 2022.
 - General Fund Cash Flow Forecast Submitted
11. Department of Public Works reports submitted for the months of October and November 2022.
12. Police reports for the Village and Towns submitted for the month of November 2022.
13. Fire report submitted for the month of November 2022.
14. Village Election will be on Tuesday, March 21, 2023. The polling place will be the Village Hall, and polls will be open from 12 o'clock noon until 9:00 p.m. Motion by Trustee _____, second by Trustee _____.

15. Appoint Lisa M. VanBuren as Registrar and Sarah Quackenbush as Deputy Registrar for the Village. The term for each is two years, commencing January 1, 2023, and ending December 31, 2024. Motion by Trustee _____, second by Trustee _____.
16. *Correspondence*
 - Seaman Norris Letter
 - The BAN renewal closing with Tompkins Community Bank for the purchase of the refuse carts is Wednesday, December 21, 2022. The renewal interest rate is 4.20%.
17. *Old business*
 - Review the bids from Casella and Modern Disposal for the Village dumpster service effective January 1, 2023, through December 31, 2023
 - Discuss the revised Sexual Harassment Policy and the Update Sexual Harassment Policy
18. *New business*
 - Wendel Engineering Proposal for Year One of the CMOM Implementation Program
19. Executive Session for the purpose of consultation with the Village's Attorney at _____. Motion by Trustee _____, second by Trustee _____.
20. Return to General Session at _____. Motion by Trustee _____, second by Trustee _____.
21. Next regular Board Meeting is **Wednesday, January 18, 2023, at 7:00 p.m.** (This is on **Wednesday** due to the federal holiday, Martin Luther King Day, on Monday, January 16, 2023).
22. Adjournment. Motion by Trustee _____, second by Trustee _____.