

A meeting of the Board of Trustees was held on Monday, September 26, 2022, in the Village Hall. The regularly scheduled meeting was postponed from Monday, September 19, 2022, by order of the mayor. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Clerk-Treasurer VanBuren, First Assistant Chief Ruppel, and Tom Seaman, attorney. Trustee Blumrick was absent.

Trustee McAvoy led the Pledge of Allegiance.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to approve the minutes of the August 15, 2022, meeting. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to authorize the M&T Bank principal payment for the WWTP Phase 1 capital project due on October 22, 2022, in the amount of \$63,860. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize the following budget transfers in the General Fund from the 2021-2022 Fiscal Year. These budget transfers are the result of two journal entries that the Village Auditor, Tronconi Segarra & Associates, requested be done while working on filing the AUD.

TO	FROM	AMOUNT
A3120.4	A1990.4	\$ 798.00
A7510.4	A1990.4	893.94
TOTAL		\$1,691.94
Carried, with all present voting aye		

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize the following budget transfers in the General Fund and the Sewer Fund on Abstract No. 4-22/23:

TO	FROM	AMOUNT
A1950.4	A1990.4	\$203.09
TOTAL		\$203.09
G1420.4	G1990.4	\$ 25.00
TOTAL		\$ 25.00
Carried, with all present voting aye		

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to approve payment of claims submitted on Abstract No. 4-22/23 in the amount of General: \$96,472.20; Water: \$2,650.37; Sewer: \$79,927.60; and Capital Improvement: \$285.00; Total: \$179,335.17. This figure includes Payrolls No. 6, 7, and 8. Carried, with all present voting aye

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to approve Payrolls No. 6, 7, and 8 for periods ending August 13, 2022, August 27, 2022, and September 10, 2022. Carried, with all present voting aye.

The Treasurer's report and the General Fund Cash Flow Forecast was submitted and accepted for August 2022.

The Public Works report was submitted and accepted for August 2022.

The Village and Town Police reports were submitted and accepted for August 2022 with Chief Swick reading the highlights.

The fire report was submitted and accepted for August 2022 with First Assistant Chief Ruppel reading the total number of calls they have responded to during the month of August along with the year-to-date totals for the Village, Town of Hartland, Town of Royalton, and Out of District.

A motion was made by Trustee Barr, and seconded by Deputy Mayor Conley, to set the hours for Halloween trick-or-treating from 5 pm to 7pm on Monday, October 31, 2022. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize payment to The New York Power Authority (NYPA) for the design and management fees submitted on Invoice No. 90042208 as fees the Village of Middleport incurred prior to the cancellation of the Master Recovery Agreement between NYPA and the Village of Middleport. This Voucher was submitted on Abstract 2-22/23, but the attorney wanted to review the contract prior to Board approval. The attorney reviewed the contract and recommended payment. Carried, with all present voting aye.

Correspondence

Thank you notes from various boaters were read that had visited this summer.

Carrie Weaver requested the use of the Scout House for a Craft/Artisan Show for a Saturday in November at no charge. She will be raising money for the American Cancer Society.

Mayor Westcott informed the Board that Mike Klock is resigning as the Code Enforcement Officer/Building Inspector effective Friday, September 30, 2022.

Old Business

Clerk VanBuren reminded everyone that the discrimination and harassment training needs to be done as soon as possible.

The Board reviewed the latest LED conversion estimates submitted by Dennis Guarin from Willdan for the Village Hall, Police Department, Village Coordinator's office, and the WWTP.

Coordinator Bobbitt informed the Board that he is still trying to find a sewer truck, but that it is extremely difficult at this time. The Board may want to consider increasing the amount that they have approved for the purchase of a sewer truck. There was discussion about reaching out to the Town of Hartland to see if they would sell the Village their sewer truck since they just ordered a new one. Coordinator Bobbitt will contact Highway Superintendent Hurtgam.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize Mayor Westcott to enter into an agreement with Willdan (formerly known as Lime Energy Service Company) for the installation of LED lighting at the Village Hall and the WWTP as specified in Application Number 13796891 and 13796892. This is contingent upon Attorney review. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize Chief Swick to purchase a new patrol vehicle as outlined in the NYS Vehicle Marketplace through the Office of General Services Mini Bid at a cost not to exceed \$42,500 which is contingent upon Attorney review and approval of the contract. Carried, with all present voting aye.

New Business

The Board reviewed Wendel Engineering's Canal Dock Improvement Project Proposal

NYS EFC (New York State Environmental Facilities Corporation) requested submission of a Third-Party Funds Status Form by Wednesday, September 28, 2022.

Clerk VanBuren showed the Board the two flooring samples that were picked for the Village Hall. One of the companies informed her today that these may not be the best choice because they are a floating floor tile. The company recommended carpet or a glue down floor choice would be better with the weight of the file cabinets and bookshelves. She will research this further before asking for Board approval.

AIM-Related Payments have changed from May to September. Going forward, the Village will now receive \$15,663.00 in AIM each September. The Village received the 2022-2023 Fiscal Year funding on September 16, 2022.

The Village received its NYMIR Insurance Valuation Report that was prepared by CBIZ Valuation Group LLC. As a result of this report, the Village can anticipate an increase in insurance premium for the 2022-2023 renewal because there was quite a gap between the current insurance values and the appraised values.

LIHWAP (NYS Low Income Household Water Assistance Program) was discussed. The attorney advised that the Board table this until residents request the use of this program as it is a very complex program which requires a great deal of clerical oversight.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to authorize Mayor Westcott to submit the NYS Environmental Facilities Corporation Third-Party Funds Prefinanced by EFC Status Submission Form. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize Wendel Engineering to proceed with the Canal Dock Power/Water Upgrades Proposal at an estimated fee of \$17,000. This proposal is for construction documents, bidding, and services during construction. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to enter into Executive Session for the purpose of consultation with the Village's Attorney. Carried, with all present voting aye.

Executive Session opened at 8:34 pm.

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to return to General Session. Carried, with all present voting aye.

General Session reconvened at 8:56 pm.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to appoint Brian Belson to act as the interim Code Enforcement Officer/Building Inspector, effective October 1, 2022. Carried, with all present voting aye.

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, October 17, 2022, at 7 pm.

There being no other business, a motion was made by Trustee Barr, and seconded by Trustee McAvoy, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:58 p.m.

Respectfully Submitted,

Lisa M. VanBuren
Clerk-Treasurer