

**VILLAGE OF MIDDLEPORT
BOARD OF TRUSTEES MEETING
AGENDA – MAY 16, 2022**

1. Call meeting to order at 7:00 p.m.
 2. Pledge of Allegiance.
 3. Andrew Pittman will answer questions regarding the site plan for 2 Watson Ave.
 4. Dr. Hank Stopinski, Superintendent of the RHCSD, will discuss adding a School Resource Officer.
 5. Chad Owen will address the Board regarding an addition to his house at 6 Alfred Street.
 6. Open the Public Hearing at _____ regarding requiring Inspection and Removal of Stormwater Connections to the Village’s Wastewater Collection System Local Law.
 7. Approve the minutes of the April 18, 2022, meeting. Motion by Trustee _____, second by Trustee _____.
 8. Authorize budget transfers in the General Fund for a total of \$58.01. Motion by Trustee _____, second by Trustee _____.
 9. Bills submitted on Abstract No. 12-21/22 in the amount of: General: \$54,689.43; Water: \$800.91; and Sewer: \$25,812.22. Total: \$81302.56. This figure includes Payrolls No. 24 and 25. Motion by Trustee _____, second by Trustee _____.
 10. Approve Payroll Nos. 24 and 25 for periods ending April 23, 2022, and May 7, 2022. Motion by Trustee _____, second by Trustee _____.
 11. Treasurer’s report for the month of April 2022.
 - General Fund Cash Flow forecast submitted
 12. Village and Town Police reports for the month of April 2022.
 13. Public Works report for the month of April 2022.
 14. Fire report for the month of April 2022.
 15. No refuse/recycle collection on Wednesday, June 1, 2022, due to the Memorial Day holiday. Regular pickup will be on Thursday, June 2, 2022.
 16. Water and Sewer Billing for the quarter billed on May 1, 2022:

Water:	\$ 53,922.00
Meter Rental:	1,567.50
Sewer:	55,033.96
<u>Sewer Debt Service Charge:</u>	<u>8,137.50</u>
Total:	\$118,730.96
- This cycle billing is for 8,781,000 gallons.
17. Amount of unpaid water/sewer bills as of April 30, 2022, added onto the 2022 - 2023 tax roll: \$39,522.32. Motion to authorize Niagara County Real Property Department to relevel all accounts onto the 2022-2023 Village tax bills. Motion by Trustee _____, second by Trustee _____.
 18. Approve 47 ½ hours of vacation carryover for Clerk VanBuren and 110 hours of vacation carryover for Coordinator Bobbitt. Motion by Trustee _____, second by Trustee _____.
 19. Tax warrant to be signed by Mayor Westcott in the amount of \$711,545.20 (tax levy of \$672,022.88 plus unpaid water and sewer of \$39,522.32).
 20. Close the Public Hearing at _____.

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21. Trustee _____ offered the following resolution and moved its adoption:

**Local Law No. _____ of the Year 2022
Village of Middleport, County of Niagara**

A local law requiring the inspection and removal of stormwater connections to the Village’s wastewater collection system, at the time of sale or transfer of property.

Be it enacted by the Village Board of Trustees of the Village of Middleport as follows:

Section 150-20 of the Village of Middleport Code is hereby amended to include the following:

§ 150-20 C. The Village shall cause users’ properties to be inspected, at the time of any sale or transfer of real property, and shall require permanent removal of any such private stormwater, surface water, groundwater, roof runoff or subsurface drainage connections to the Village of Middleport wastewater collection system.

This law shall be effective upon filing with the Office of the Secretary of State.

The adoption of the foregoing resolution was seconded by Trustee _____, and duly put to a vote on roll call. Deputy Mayor Conley _____, Trustee Barr _____, Trustee McAvoy _____, and Trustee Blumrick _____.

22. Correspondence.

- Dave Stockton
- Memorial Day/Duck Derby
- Water Rates
- Casella Invoice
- Middleport Market
- Doug Eggert’s Retirement Letter

23. Old business.

- iSolved Benefit Services
- Review NYMIR Cyber Coverage
- Terry Street Parking Situation

24. Authorize the weekly HRA payment of claims to iSolved Benefit Services as submitted to the Village Clerk-Treasurer with the effective date of June 1, 2022. Motion by Trustee _____, second by Trustee _____.

25. Approve the Village of Middleport’s Cyber Security Coverage with NYMIR for the 2022-2023 Fiscal Year as stated in the Insurance Renewal Proposal or reduce to _____. Motion by Trustee _____, second by Trustee _____.

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26. New business.
 - CPA Firm to File the Village's Annual Report
 - Summer Swim Program
 - Apply for Super Cruise on Main St September 2022

27. Authorize Mayor Westcott and Clerk-Treasurer VanBuren to formally enter into an agreement with _____ to file the Village's Annual Financial Report for the Fiscal Year 2021-2022. Motion by Trustee _____, second by Trustee _____.

28. Executive Session for the purpose of consultation with the Village's Attorney. Motion by Trustee _____, second by Trustee _____.

29. Return to General Session at _____. Motion by Trustee _____, second by Trustee _____.

30. Next regular Board meeting will be ***Tuesday, June 21, 2022***, at 7:00 p.m.

31. Adjournment. Motion by Trustee _____, second by Trustee _____.