

The annual reorganization meeting of the Board of Trustees was held on Monday, April 4, 2022, in the Village Hall. Mayor Westcott opened the meeting at 7 pm. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Clerk-Treasurer VanBuren, and Fire Chief Czaja. Chief Swick was absent.

Trustee Barr led the Pledge of Allegiance.

Joe D'Amore and Steven Davis from C & H P.C. discussed the Cyber Security Proposal for the Village.

Mayor Westcott opened the Public Hearing at 7:15 pm regarding the 2022-2023 Budget.

Mayor Westcott offered the following nominations:

- Deputy Mayor: Trustee Conley
- Sewer & Sanitation Department: Trustee McAvoy
- Street Department: Trustee Blumrick
- Water Department: Trustee Barr
- Zoning Board of Appeals - 1 member (3-year term): Richard Schweigert
- Planning Board - 1 member (5-year term): Patrick Conley
- Tree Board - 1 member (5-year term): Julia Maedl
- Youth Recreation Board - 1 member (3-year term): Jennifer Dinieri
- Ethics Committee - 4 members (1-year term): Peggy Thomas, Rebecca Schweigert, Elizabeth Storch, and Trustee Blumrick

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to approve the preceding nominations. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to reappoint historian Christa Lutz, and Deputy Clerk Sarah Quackenbush to one-year terms. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to appoint Michael Klock to the Building Inspector/Code Enforcement Officer position. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to designate Tompkins Bank of Castile, Medina branch, as the Bank Depository. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize purchase of materials for street, water, and sewer departments at New York State and/or Niagara County bid prices. Carried, with all present voting aye.

A motion was made by Trustee Barr, and seconded by Deputy Mayor Conley, to authorize Seaman Norris LLP to handle all legal matters on a per diem basis. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize the Clerk-Treasurer to deposit excess funds from all accounts in Time Open Agreements at Bank of Castile, KeyBank, Five Star Bank, Generations Bank, and M & T Bank. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to authorize the renewal of the Investment Policy as adopted by the Village Board on April 4, 1994, to include the following banks: Bank of Castile, KeyBank, Five Star Bank, Generations Bank, and M & T Bank. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to authorize mileage reimbursement at the IRS standard mileage rate at the time reimbursement is requested for officers and employees who use their personal automobiles while performing their official duties on behalf of the Village. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize the Clerk-Treasurer to submit payment in advance of audit of claims for Public Utilities Services and postage prior to the monthly Board Meeting. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize the Clerk-Treasurer to attend the monthly meetings of the Niagara County Municipal Clerks Association and her deputy to attend meetings of same as deemed necessary by the Clerk-

Treasurer; authorize the Police Chief to attend the quarterly Chiefs of Police meetings, and authorize the Village Coordinator to attend the monthly meetings of the Western New York Water Works Association and WNY Village Superintendents Association. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to authorize Department Heads to approve necessary training at their discretion for members of their departments, including themselves, as it becomes available during the year. Should the cost be more than \$1,000, Board Approval is necessary per the Village's procurement policy. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize Pat Brown a CPA with the firm Brown & Company LLP to file the Annual Financial Report for the 2021-2022 fiscal year. Carried, with all present voting aye.

Mayor Westcott closed the Public Hearing at 7:27 pm.

A motion was made by Trustee Blumrick, and seconded by Trustee Barr, to authorize Coordinator Bobbitt to bid on equipment from other municipalities using funds from the American Rescue Plan Act (ARPA) to replace outdated Village equipment. The maximum amount he is allowed to bid is \$50,000. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee Barr, to authorize regularly scheduled Board of Trustees meetings to be held the third Monday of each Month at 7:00 p.m., with the following exceptions: due to Federal holidays, the June 2022 meeting will be held on **Tuesday, June 21, 2022**, and the January and February 2023 meetings will be held on the **Wednesday** following the holiday. The 2023 Reorganization Meeting will be held on Monday, April 3, 2023. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to designate the Union Sun & Journal as the official newspaper. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to adopt the 2022-2023 Budget for \$1,887,122.31 with the tax rate as follows: *full value tax rate* will be set at \$10.08 per thousand, with the actual tax rate at \$12.45 per thousand due to the 81 percent equalization rate for both the Town of Royalton and the Town of Hartland. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to authorize Mayor Westcott to execute the Fire Protection Contract with Middleport Volunteer Fire Co., No. 1, for the period April 1, 2022, to March 31, 2023, in the amount of \$102,000. Carried, with all present voting aye.

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, April 18, 2022, at 7:00 pm, in the Village Hall.

There being no other business, a motion was made by Trustee Barr, and seconded by Trustee McAvoy, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 7:43 p.m.

Respectfully Submitted,

Lisa M. VanBuren
Clerk-Treasurer