

A regularly scheduled meeting of the Board of Trustees was held on Tuesday, January 18, 2022, in the Village Hall. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Fire Chief Czaja, Clerk-Treasurer VanBuren, and Tom Seaman, attorney.

Trustee Blumrick led the Pledge of Allegiance.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve the minutes of the December 20, 2021, meeting. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize Abstract 8-21/22 budget transfers in the General Fund and Sewer Fund as follows:

TO	FROM	AMOUNT
A7110.4	A1990.4	\$140.54
	TOTAL	\$140.54
G1950.4	G8120.4	\$ 2.92
G8110.4	G8120.4	19.61
	TOTAL	\$ 22.53
Carried, with all present voting aye		

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to approve payment of claims submitted on Abstract No. 8-21/22 in the amount of General - \$75,233.83; Water - \$43,279.60; and Sewer - \$10,235.21; for a Total of \$128,748.64. This figure also includes Payrolls No. 15 and 16. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to approve payrolls no. 15 and 16 for periods ending December 18, 2021, and January 1, 2022. Carried, with all present voting aye.

The Treasurer's report and the General Fund Cash Flow Forecast were submitted and accepted for December 2021.

The Village Historian's Annual Report was submitted and accepted for 2021.

The Public Works report was submitted and accepted for December 2021.

The Village and Town Police reports were submitted and accepted for the month of December 2021 and the 2021 Annual Police Report was also submitted and accepted.

The fire report was submitted and accepted for December 2021 with Chief Czaja reading the monthly and year-to-date calls they have responded to. He also informed the Board that they have ordered a new fire truck that should be in within 16 to 20 months.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to appoint Mayor Westcott as Budget Officer for the 2022-2023 Fiscal year. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to appoint Ms. Kathy Kindle and Mrs. Rebecca Schweigert as election inspectors with Mrs. Christa Lutz as an alternate election inspector. The Chairperson to be appointed by Clerk-Treasurer VanBuren.

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to set the Election Inspectors compensation at \$15 per hour. Carried, with all present voting aye.

Correspondence

Clerk-Treasurer VanBuren read a letter from the Niagara River Yacht Club thanking the Village for the use of the facilities on the weekend of August 20, 2021, for their boat trip. They enclosed a donation to the Village as well.

Clerk VanBuren informed the Board that the Village had received a check from Computel Consultants from the Avangrid GRT Settlement.

Old Business

A motion was made by Trustee Barr, and seconded by Trustee Blumrick, to set the fee to purchase a recycling cart at \$150, and they increased the fee for a garbage cart to \$150. The fee was previously set at \$100 for a garbage cart at the April, 5, 2021, reorganizational meeting. Carried, with all present voting aye.

Chief Swick discussed the new Middleport Police Department Policy Handbook that he has been working on since July 2021 with Lexipol. It is now updated to include 140 policies.

Justin Adams is taking classes in the evening to obtain his sewer license. The Board asked Coordinator Bobbitt if he could adjust his work schedule to include the classes into his work week schedule. Coordinator Bobbitt had no problem with doing that, and he would discuss it with Justin.

New Business

Chief Swick asked the Board about delaying ordering a new police vehicle so that payment for it would not be until the 2022-2023 fiscal year. He would like the Board to move forward with promoting Officer Wolcott from part-time to full-time with an effective date of April 1, 2022. The Board decided to delay making a decision until the February meeting.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to enter into Executive Session for the purpose of consultation with the Village's Attorney. Carried, with all present voting aye.

Executive Session opened at 8:22 pm.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to return to General Session. Carried, with all present voting aye.

General Session reconvened at 8:45 pm.

The next regularly scheduled meeting of the Board of Trustees will be held on Tuesday, February 22, 2022, at 7 pm.

There being no other business, a motion was made by Trustee Barr, and seconded by Trustee McAvoy, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:54 p.m.

Respectfully Submitted,

Lisa M. VanBuren
Clerk-Treasurer