

A meeting of the Board of Trustees was held on Monday, September 27, 2021, in the Village Hall. The regularly scheduled meeting was postponed from Monday, September 20, 2021, by order of the mayor. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Clerk-Treasurer VanBuren, Fire Chief Czaja, and Tom Seaman, attorney.

Trustee Blumrick led the Pledge of Allegiance.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to approve the minutes of the August 16, 2021, meeting. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to authorize the M&T Bank principal payment for the WWTP Phase 1 capital project due on October 22, 2021, in the amount of \$63,860. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve the Town of Royalton Fire Contract payment to the Middleport Vol. Fire Department. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize the following budget transfers in the General Fund on Abstract No. 4-21/22:

TO	FROM	AMOUNT
A3120.15	A3120.11	\$3,785.96
A3620.4	A1210.4	53.69
A7110.4	A1990.4	2,368.63
<b>TOTAL</b>		<b>\$6,208.28</b>
<b>Carried, with all present voting aye</b>		

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve payment of claims submitted on Abstract No. 4-21/22 in the amount of General: \$222,442.57; Water: \$1,738.80; Sewer: \$77,718.77; and Capital Improvement: \$6,462.01; Total: \$308,362.15. This figure does include the Town of Royalton fire contract with the Middleport Vol. Fire Department and attorney fees related to the Access Agreement with FMC. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to approve payroll nos. 6, 7, and 8 for periods ending August 14, 2021, August 28, 2021, and September 11, 2021, respectively. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Barr, to authorize the transfer of the Trust & Agency bank balance to the General Fund in order to be in compliance with GASB 84. Carried, with all present voting aye.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to authorize Attorney Seaman to draw up Shared Service agreements with the Town of Hartland and the Town of Royalton in response to the NYS DEC comments to the proposed CMOM plan. They want a formalized plan with two other municipalities in the event of an emergency to the Village's sewer system. Carried, with all present voting aye.

The Treasurer's report and the General Fund Cash Flow Forecast was submitted and accepted for August 2021.

The Public Works report was submitted and accepted for August 2021.

The Village and Town Police reports were submitted and accepted for August 2021 with Chief Swick reading the highlights.

The fire report was submitted and accepted for August 2021 with Fire Chief Czaja reading the total number of calls they have responded to during the month of August along with the year-to-date totals for the Village, Town of Hartland, Town of Royalton, and Out of District.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to authorize the Village Historian, Christa Lutz, to continue the Hometown Heroes banner project for 2022. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee Barr, to set the hours for Halloween trick-or-treating from 5 pm to 7pm on Sunday, October 31, 2021. Carried, with all present voting aye.

### *Correspondence*

Clerk VanBuren informed the Board that she had received an email from Niagara County about the training opportunities available for local planning and zoning officials. The NYS Dept of State website offers eight online interactive courses and fifteen recorded webinars with which they can earn the required four hours of annual training since the county will not be hosting any in-person seminars. The Board asked her to forward this information to all of the members of the Zoning and Planning Boards.

### *Old Business*

Trustee McAvoy informed the Board what the committee had discussed for possible uses for the ARPA funding the Village received. The committee has determined that infrastructure and equipment for the sewer system is the highest priority for use of these funds.

Clerk VanBuren reminded everyone to please take the annual Discrimination and Harassment training if they have not done so already.

The Board discussed allowing retail dispensaries of cannabis or opting out by 12/31/2021.

Mayor Westcott reappointed Elizabeth Storch to the Ethics Board increasing the number of members to four.

### *New Business*

Clerk VanBuren informed the Board that Pat Brown from Brown and Company LLP submitted the Village's Annual Financial Report to the NYS Comptroller for the fiscal year 2020-2021 on Wednesday, September 22, 2021. The report is available for review in the Village Clerk's office. He will be submitting an official audit report and financials to the Village sometime in October or November.

Chief Swick asked the Board about purchasing two new computers for the police department.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to authorize Chief Swick to purchase two new computers from C & H PC in Medina utilizing their professional services. Chief Swick will be using donations his department has received in previous years. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to enter into Executive Session for the purpose of consultation with the Village's Attorney. Carried, with all present voting aye.

Executive Session opened at 8:14 pm.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to return to General Session. Carried, with all present voting aye.

General Session reconvened at 8:35 pm.

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, October 18, 2021, at 7 pm.

There being no other business, a motion was made by Trustee Barr, and seconded by Trustee McAvoy, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:36 p.m.

*Respectfully Submitted,*

*Lisa M. VanBuren*  
*Clerk-Treasurer*