

A regularly scheduled meeting of the Board of Trustees was held on Monday, August 16, 2021, in the Village Hall. Mayor Westcott opened the meeting at 7:00 p.m. Also, present were Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Fire Chief Czaja, Clerk-Treasurer VanBuren, and Tom Seaman, attorney. Deputy Mayor Conley and Trustee Blumrick were absent.

Clerk VanBuren led the Pledge of Allegiance.

Dr. Stopinski, Superintendent of Schools, for the Royalton Hartland Central School District addressed the Board regarding the zoning of the former Coe property that is now owned by the RHCS. This property is the wooded parcel by the maintenance garage. It is currently zoned Light Industrial and needs to be zoned Residential so that the school can use it in the future. Attorney Seaman is going to look into this further and report back to the Board the options that are available to them as to how to proceed with this matter.

A motion was made by Trustee Barr, and seconded by Trustee McAvoy, to approve the minutes of the July 19, 2021, meeting. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to approve WWTP UV Disinfection Payment Request No. 7 in the amount of \$14,060.00 from STC Construction as approved by Wendel Engineering. Carried, with all present voting aye.

A motion was made by Trustee Barr, and seconded by Trustee McAvoy, to authorize the following budget transfer in the Water Fund for Abstract 3 2021-2022:

TO	FROM	AMOUNT
F1420.4	F8310.4	\$ 48.75
<b>TOTAL</b>		<b>\$ 48.75</b>
<b>Carried, with all present voting aye.</b>		

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to authorize the payment of bills submitted on Abstract No. 3-21/22 in the amount of General: \$91,039.72; Water: \$1,675.96; Sewer: \$12,331.21; and Capital Improvement: \$14,060.00; Total: \$119,106.89. Carried, with all present voting aye.

A motion was made by Trustee Barr, and seconded by Trustee McAvoy to approve Payroll Nos. 4 and 5 for periods ending July 17, 2021, and July 31, 2021. Carried, with all present voting aye.

The Treasurer's report and the General Fund Cash Flow Forecast was submitted and accepted for July 2021.

The Public Works report was submitted and accepted for July 2021.

The Village and Town Police reports were submitted and accepted for July 2021 with Chief Swick reading the highlights.

The fire report was submitted and accepted for July 2021 with Fire Chief Czaja reading the monthly and year to date calls they have responded to.

The 2021 Swim Program Report was submitted by Kathy Mullin, Program Director, and accepted.

Water and Sewer Billing for the quarter billed on August 1, 2021 is as follows:

Water:	\$ 56,190.00
Meter Rental Charge:	\$ 1,562.50
Sewer:	\$ 57,658.88
Sewer Debt Service Charge:	<u>\$ 8,112.50</u>
<b>TOTAL</b>	<b>\$123,523.88</b>

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to promote Officer Mandaville from part-time police officer to full-time police officer at an hourly rate of \$19.77, effective Sunday, September 12, 2021. Carried, with all present voting aye.

### *Correspondence*

Clerk VanBuren informed the Board that the Village had received the ARPA funding in July. She recommended that a committee be formed to discuss the immediate needs within the Village that fit the criteria of allowable uses. The Village needs to submit a project and expenditure report by October 31, 2021, to the US Dept of Treasury on the intended use of these monies. The funds must be obligated by December 31, 2024, and expended by December 31, 2026.

Clerk VanBuren read Sergeant Waters resignation letter to the Board effective July 31, 2021. He retired after 27 years of service in the police department. Accepted with regret.

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to form an ad hoc committee for the limited purpose of considering potential uses of the ARPA Funding. Said committee will automatically disband once the committee has made a determination on the matter and the Board authorizes use of the ARPA Funding. Carried, with all present voting aye.

### *Old Business*

Trustee Barr inquired about possibly using the LED sign at the Fire Department to alert residents when bulk garbage pickup is. Fire Chief Czaja is going to look into it.

Mayor Westcott wanted to remind everyone that on Monday, August 23, 2021, the Town of Royalton will be holding its electronic recycling event.

### *New Business*

Clerk VanBuren informed the Board that Pat Brown from Brown and Company LLP is in the process of conducting the Village audit for the fiscal year 2020-2021.

John Keirn addressed the Board regarding the mowing of the canal bank this year. The NYS Canal Corporation owns this land, but to his knowledge they have only mowed it twice this year. He has mowed it several times along with the Village DPW. He would like to know what can be done about this as well as the deteriorating condition of the canal walls. The Board will send a letter to the state.

A motion was made by Trustee McAvoy, and seconded by Trustee Barr, to enter into Executive Session for the purpose of consultation with the Village's Attorney. Carried, with all present voting aye.

Executive Session opened at 7:52 pm.

A motion was made by Trustee Barr, and seconded by Trustee McAvoy, to return to General Session. Carried, with all present voting aye.

General Session reconvened at 8:25 pm.

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, September 20, 2021, at 7 pm.

There being no other business, a motion was made by Trustee Barr, and seconded by Trustee McAvoy, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:25 p.m.

*Respectfully Submitted,*

*Lisa M. VanBuren*  
*Clerk-Treasurer*