

A regularly scheduled meeting of the Board of Trustees was held on Monday, July 16, 2018, in the Village Hall. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Edwards, Coordinator Bobbitt, Police Chief Swick, Clerk-Treasurer Schweigert, and Brian Seaman, attorney. Trustee Blumrick led the Pledge of Allegiance.

There were a few residents in attendance, as well.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to approve the minutes of the June 18, 2018, meeting. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by McAvoy, to approve payment of claims submitted on Abstract No. 02-18/19 in the amount of: General: \$64,441.86; Water: \$14,552.36; Sewer: \$5,563.88; Capital Improvement: \$4,301.02; for a total of \$88,832.12. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve payrolls no. 3 and 4 for weeks ending June 23 and July 7, 2018. Carried, with all present voting aye.

The Treasurer's report was submitted and accepted for June 2018. Clerk Schweigert also advised that the 2017-18 Annual Update Document (AUD), due by July 31, 2018, was submitted to the New York State Office of the State Comptroller on July 13, 2018, following about 30 hours of overtime on the Clerk's part as the regular office work also has to get done during the day.

The Public Works report was submitted and accepted for June 2018. Coordinator Bobbitt advised that employee Justin Adams is on sick leave at present. Also discussed paving schedule for the summer.

The Village and Town Police reports were submitted and accepted for June 2018 with Chief Swick reading the highlights.

The fire report was submitted and accepted for June 2018.

Correspondence was read:

- Resident Sueann Palmer, 5 Butler Parkway, asked for permission to close Butler Parkway on September 8 for a block party.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to approve closing Butler Parkway on September 8, 2018, for a block party. Carried, with all present voting aye.

- Received a thank you note from the Clute Phillips Ladies Auxiliary for allowing them to set up a poppy can at the Village Hall.
- Discussed the email from NYCOM regarding the local government charitable contributions initiative. The IRS has indicated that they may not acknowledge this, so the Board will take no action at this time.
- Received notice of a FEMA workshop to be held on July 26, 2018, in Lewiston regarding long-term power outages and how to handle them. Any Board member who is interested in attending should let Clerk Schweigert know so she can register them.
- Mayor Westcott received paperwork from the US Department of Agriculture asking for permission to install fruit fly traps on public property throughout the Village. Board gave permission for this action.

Resident Hiram Walker, 53 S. Vernon Street, asked what could be done about the overgrown vegetation on the property to the east of his. It is attracting woodchucks and other varmints to his property. Discussed. Coordinator Bobbitt will speak to the contractors using the property about mowing it and will advise Building Inspector Brian Belson in case violation letters need to be sent.

Mayor Westcott gave an update on purchasing streetlights and poles. Trustees Blumrick and McAvoy and Mayor Westcott attended a seminar on June 27 given by New York Power Authority on this topic. Discussed status of Village's purchase. We have completed two of the three things needed to continue on this endeavor.

Wendel Engineering has presented the Board with Amendment No. 5 - revised - for their contract with the Village regarding the upgrades at the Wastewater Treatment Plant. Discussed proposal.

Trustee McAvoy offered the following resolution and moved its adoption, which was seconded by Trustee Edwards,

WHEREAS the upgrades project at the Wastewater Treatment Plant is taking longer to complete than estimated, and

WHEREAS, this has increased the observation and oversight costs estimated by Wendel Engineering in their original proposal, and

WHEREAS Wendel Engineering is asking for an Amendment to their contract, and

WHEREAS it has been determined that authorizing a fifth amendment to the engineering contract is reasonable, it is

HEREBY DECLARED that a fifth amendment to the engineering contract with Wendel Engineering in the amount of \$8,500 for additional engineering costs for construction administration services shall be authorized by the Board of Trustees and executed by Mayor Westcott.

A roll call vote was taken. Deputy Mayor Conley: aye; Trustee Edwards: aye; Trustee McAvoy: aye; Trustee Blumrick: aye; Mayor Westcott: aye. Nays: none; Abstentions: none; Absent: none. The resolution was unanimously adopted.

Coordinator Bobbitt advised that as part of the upgrades project, a sump pump needs to be replaced. Discussed. Mr. Seaman advised that due to the cost, Village Procurement Policy must be adhered to. Mr. Bobbitt will bring the required costs proposals to the August meeting.

Coordinator Bobbitt advised that the bid for the Elgin Sweeper at auction was \$430. He had an offer for it from Niagara Frontier Equipment Sales for \$1,000 in trade. Discussed.

A motion was made by Deputy Mayor Conley, and seconded by Trustee Blumrick, to authorize the Village Coordinator to sell the Elgin Sweeper for \$1,000 value in future trade to Niagara Frontier Equipment Sales as it had been up for auction and generated a bid for \$430 only. Carried, with all present voting aye.

Clerk Schweigert advised that promotion of the Corning Glass Barge has been on Facebook and the Village's website. Most seating is already completely reserved.

Clerk Schweigert advised the Board that the 2020 US Census information has been submitted.

Clerk Schweigert advised the Board that as the Village's registrar, she has been notified by the NYS Department of Health that death certificates will be filed electronically starting August 23, 2018. She will need to complete training to get ready for this. This training is scheduled for early August.

Mr. Seaman advised the Board that the Village was contacted by Computel regarding the Village's share of a settlement they reached with Verizon regarding gross receipts taxes. Discussed.

A motion was made by Trustee Edwards, and seconded by Deputy Mayor Conley, to authorize Mayor Westcott to execute the agreement with Computel for a settlement of \$1,000 from Verizon for Gross Receipt Taxes. Carried, with all present voting aye.

Trustee Blumrick advised the Board that he has asked Clerk Schweigert to gather some information regarding grant writers. Discussed. Clerk Schweigert will get grant writer names and costs from Niagara County municipalities and report back at the August meeting. There are several New York State grants it would be worthwhile for the Village to pursue.

At this time Mayor Westcott advised that he has received a letter from Deputy Village Clerk-Treasurer Vicky Demmin informing the Board that she intends to retire as of close of business on July 31, 2018. Deputy Demmin has worked for the Village for 32 years, and she will be sorely missed as she has been an invaluable asset. The Board accepted her letter of retirement with extreme regret.

The next regularly scheduled meeting of the Board of Trustees will be on Monday, August 20, 2018, at 7:00 p.m. in the Village Hall.

There being no other business, a motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:17 p.m.

Respectfully submitted,

Rebecca A. Schweigert  
Clerk-Treasurer