

A special meeting of the Board of Trustees was held on Monday, February 25, 2019, at the Village Hall. Mayor Westcott opened the meeting at 4:40 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Edwards, Village Coordinator Bobbitt, Police Chief Swick, and Clerk-Treasurer Schweigert.

First order of business was to address the refund requested by KeyBank for the 2017-18 taxes paid in June 2017 by them o/b/o Kurt Zunner for 6 Orchard Street that were also relieved onto his 2018-19 tax bill due to an error in the Clerk's Office. The refund they are asking for is in the amount of \$882.25, which was a tax bill of \$800.51 and penalties of \$81.74. Due to the small amount of penalties, Clerk Schweigert recommends refunding the entire amount immediately. Discussed.

Motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to authorize a refund to KeyBank on behalf of Kurt Zunner in the amount of \$882.25. Carried, with all present voting aye.

Mayor Westcott briefly went over the line item expenditures that were set by the Department Heads and the Mayor at a previous meeting.

Mayor Westcott advised the Board that he would like to set minimum starting rates for future employees based on the Department and experience. He proposed the following:

- Police Department: Part-time officers would start at \$19/hour. Full-time officers would start at \$20-\$22/hour. Sergeants would start at \$25 - \$27/hour, and the Chief would start at \$35-\$40/hour.
- Public Works Department is locked into wages set in the Collective Bargaining Agreement, but this could be discussed during the next negotiations. Village Coordinator would start at \$25-\$30/hour.
- Clerk's Office: Part-time deputies would start at \$15-\$17/hour; Full-time deputies would start at \$18-\$20/hour; Clerk-Treasurer would start at \$25-\$30.
- Seasonal Employees would be discussed each year.

Discussed proposal.

A motion was made by Trustee Edwards, and seconded by Trustee Blumrick, to accept the proposed starting rates as set forth above for each department. Carried, with all present voting aye.

Discussed wages for current employees. The employees covered by the CBA have their wages already set as follows: Gary Purser, \$23.79/hour; Douglas Eggert, \$23.52/hour; Sarah Bottorff: \$16.48/hour until 11/1, when it increases to \$17.96/hour. Justin Adams: due to his being on sick leave for 9 months, will check with our attorney as to whether or not he is entitled to the increase after 2 years as defined in the CBA, which would set his rate at \$22.72/hour. He will stay at \$18.24/hour if he is not entitled to the increase.

Discussed wages for the remainder of the full- and part-time employees and elected officials, with the following proposed:

- Chief John Swick will be paid \$74,263.08 per year
- Sgt. Waters and Sgt. Johnson will be paid \$25.22/hour
- FT Officer Jesse Williams will be paid \$21/hour
- Part-time Officers Miguel Bermudez and Bryan Warren will be paid \$19/hour
- Clerk-Treasurer Rebecca Schweigert will be paid \$49,862.49 per year
- Deputy Clerk Sarah Quackenbush will be paid \$18/hour
- Deputy Clerk-Treasurer Lisa VanBuren will increase to \$18/hour after 6 months (Sept. 2019)
- Village Coordinator Bryan Bobbitt will be paid \$57,165.12 per year
- Building Inspector Brian Belson will be paid \$6,719.98 per year
- Cleaner Shelley Stoddard will be paid \$13/year
- Mayor Richard Westcott will be paid \$7,800 per year
- Deputy Mayor Thomas Conley will be paid \$4,500 per year
- Trustees Wayne Blumrick, Dennis McAvoy, and Diane Edwards will be paid \$4,300 per year

A motion was made by Trustee Edwards, and seconded by Trustee Blumrick, to set the above wages for the 2019-20 budget year. Carried, with all present voting aye.

Wages will be discussed and set annually for the seasonal employees when they are hired.

Discussed tax rate and levy. Clerk Schweigert will update the expenditures in the proposed budget with the above-listed wages and provide this information at the next Board of Trustees meeting on Monday, March 18, 2019. Tax rate and levy can be decided then.

There being no other business, a motion was made by Trustee Edwards, and seconded by Trustee Blumrick, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Rebecca A. Schweigert
Clerk-Treasurer