

A regularly scheduled meeting of the Board of Trustees was held on Tuesday, February 20, 2018, in the Village Hall. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee McAvoy, Trustee Edwards, Coordinator Bobbitt, Police Chief Swick, Clerk-Treasurer Schweigert, and Daniel E. Seaman, attorney. Trustee Blumrick was absent. Mr. Bobbitt led the Pledge of Allegiance.

A Village resident was in attendance, as well.

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to approve the minutes of the January 16, 2018, meeting. Carried, with all present voting aye.

A motion was made by Trustee Edwards, and seconded by Deputy Mayor Conley, to approve WWTP Upgrade Project payment request No. 10 in the amount of \$1,957 from CIR Electrical Construction Corp as approved by Wendel Engineering. (This amount is included in total claims.) Carried, with all present voting aye.

A motion was made by Trustee Edwards, and seconded by Deputy Mayor Conley, to approve WWTP Upgrade Project payment request No. 10 in the amount of \$75,311.25 from Wind-Sun Construction, Inc. as approved by Wendel Engineering. (This amount is included in total in claims.) Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to approve payment of claims submitted on Abstract No. 9-17/18 as follows: General: \$28,563.51; Water: \$6,860.48; Sewer: \$4,950.93; Capital Improvement: \$77,268.25, for a total of \$117,643.17. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to approve payrolls no. 18 and 19 for periods ending January 20 and February 3, 2018. Carried, with all present voting aye.

The Treasurer's report was submitted and accepted for January 2018.

The Public Works report was submitted and accepted for January 2018. Trustee McAvoy questioned paying Capital Improvement bills as the DPW report indicated little activity in January. Mr. Bobbitt advised the bills are for equipment purchases and completed work. Deputy Mayor Conley asked if the Village has enough salt as he's heard there is a shortage this year. Village supply is good. May have to order more to fulfill state contract requirements, but shortage may impact the amount required to purchase.

The Village and Town Police reports were submitted and accepted for January 2018, with Chief Swick reading the highlights. Mileage was higher this month due to a trip to Albany. The Police Department has a shared services agreement with the police departments from the Villages of Holly, Albion, and Medina to take turns annually taking equipment to Albany for service. This year was Middleport's turn.

The Fire Department's report was submitted and accepted for January 2018.

The Village Historian's report was submitted and accepted for the year 2017.

The Water and Sewer billing for the quarter ending February 1, 2018 was as follows: Water: \$ 50,725.65; Sewer: \$49,962.30; for a total of \$100,681.95.

The following resolution was offered by Trustee Edwards, who moved its adoption, and was seconded by Deputy Mayor Conley:

RESOLVED, that the forthcoming General Village Election will be held on Tuesday, March 20, 2018, from 12:00 p.m. noon until 9:00 p.m. at the Village Hall, Middleport, New York. The following candidates were nominated for the office and term set forth before each name:

#### **POSITIVE ACTION PARTY**

Trustee: Two-year term  
Dennis J. McAvoy  
10 Church Street  
Middleport, NY 14105

#### **PEOPLE'S CHOICE PARTY**

Trustee: Two-year term  
Thomas C. Conley  
61 State Street  
Middleport, NY 14105

RESOLVED, that this resolution shall be published in the official newspaper of the Village of Middleport as soon as possible, but no later than March 10, 2018.

The vote on the preceding resolution was: Ayes: Deputy Mayor Conley, Trustee McAvoy, Trustee Edwards, and Mayor Westcott. Nays: none. Absent: Trustee Blumrick. Abstentions: none. The resolution was duly adopted.

Correspondence was read:

- The Middleport Fire Department has asked for a letter from the Village authorizing them to provide Emergency Medical Services throughout the Village as they need this as part of their application for Basic Life Support First Response certification from the NYS Department of Health.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, authorizing Mayor Westcott to send a letter of support. Carried, with all present voting aye.

- Received a request for renewal of the Village's website that Patt Fagan runs for us.

Motion was made by Trustee Edwards, and seconded by Deputy Mayor Conley, to renew the contract with MP Fagan at a cost \$650. Carried, with all present voting aye.

This will be a March bill but will be paid prior to the March meeting as the renewal date is March 16, 2018.

- Received a copy of the response to Assemblyman Mike Norris from the NYS Canal Corporation regarding a request for repairs to the canal walls. Trustee McAvoy asked if a letter could be sent advising that the Board is not happy with the response. Mr. Seaman suggested asking for copies of previous inspections. If they are not provided, we can FOIL them. Mayor will send letter.
- Received information from NYCOM regarding a NY Municipal Energy Program that allows NY municipalities to work together to save on energy costs. The Village already purchases electricity through Niagara County's consortium and get's a good price from them.
- Received notification from the NYS DEC that the Dublin Road property will be inspected in the near future.
- Received a request for nominations for the annually Key to the Locks award from the NC History Center.
- Received a notice from the Canal Corporation regarding the 13<sup>th</sup> annual Canal Clean Sweep in April.
- Received notices from the NYS Department of Transportation and Wendel Engineering regarding identifying bridges that need repair for the BRIDGE NY dollar
- Received the 2017 Annual Report from the Erie Canalway National Heritage Corridor.
- Mayor Westcott was contacted regarding a glass bottom barge that will visit the Village in August 2018. They will be here along with the Lois McClure. The library has already been contacted regarding this, as the Lois McClure folks would like to coordinate story hour with them again. Discussed ways to notify the general public regarding this.

Mayor Westcott gave a remediation update. They will be doing testing on Hammond Parkway in the near future. Additional school remediation will get underway, too.

Budget meeting needs to be scheduled.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to set a budget meeting for Monday, February 26, 2018, at 4 pm in the Village Hall. Carried, with all present voting aye. Paper will be notified.

Meetings on February 21 with our Health Insurance broker and on February 22 with the Union for CBA negotiations should give Mayor Westcott more information in these areas for the budget meeting.

Mr. Bobbitt advised the Board that he has found a tripod that includes a gas meter and harness in the kit, for \$2,500. He will continue to get quotes to satisfy the Village's procurement policy. The Village needs to have this equipment in place for enclosed spaces.

Discussion ensued regarding the purchase of a UV cleaner that will need to be in place by 2023 per the NYSDEC. The cost will be \$150,000 or more. May possibly be able to add to the WWTP upgrades project for funding through a change order.

Chief Swick advised he has interviewed some individuals as Officer Litten has been hired by the City of Lockport, although his exit date has not been determined yet. Chief would like to hire candidate Jesse Williams as a replacement for Officer Litten. Discussion ensued.

A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to hire Jesse Williams effective March 4, 2018, at a rate of \$15/hour. Carried, with all present voting aye.

There being no other business, a motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Rebecca A. Schweigert  
Clerk-Treasurer