

A regularly scheduled meeting of the Board of Trustees was held on Monday, December 21, 2020 in the Village Hall. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Deputy Mayor Conley, Trustee Blumrick, Trustee McAvoy, Trustee Barr, Coordinator Bobbitt, Police Chief Swick, Clerk-Treasurer VanBuren, Fire Chief Czaja, and Tom Seaman, attorney. There was a resident in attendance, as well.

Village Coordinator Bobbitt led the Pledge of Allegiance.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to approve the minutes of the November 16, 2020, meeting. Carried, with all present voting aye.

A motion was made Deputy Mayor Conley, and seconded by Trustee McAvoy, to authorize Pay Request No. 1 from STC Construction for \$7,030 to pay for bonds and insurances. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to authorize Change Order No. 1 to change the substantial and final completion date of the WWTP UV Disinfection Project. This is a “no cost” change order. It is only completion dates since the execution of the contracts was delayed due to grant funding delays. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize Amendment No. 1 to Contract dated December 10, 2020, for the WWTP UV Disinfection Project. This is a decrease in the total estimated fee for this contract based on the current project scope from \$22,500 to \$13,500 with this amendment. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee Barr, to approve payment of claims submitted on Abstract No. 7-20/21: General: \$102,172.82; Water: \$13,583.57; Sewer: \$13,959.54; Capital Improvement: \$7,030; for a Total: \$136,745.93. This figure also includes Payrolls No. 13 and 14 for weeks ending November 21, 2020 and December 5, 2020 respectively. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Deputy Mayor Conley, to authorize the following budget transfers:

TO	FROM	AMOUNT
F8310.11	F8310.12	\$ 1,750.00
F8310.13	F8310.12	\$ 3,855.60
F8310.1	F8310.12	\$ 2,105.60
F8310.1	F9060.8	\$ 4,622.29
G8110.11	G8110.12	\$ 8,996.40
G8130.11	G8130.1	\$ 2,000.00
TOTAL		\$23,329.89
Carried, with all present voting aye.		

The Treasurer’s report and the General Fund Cash Flow Forecast was submitted and accepted for November 2020.

The Public Works report was submitted and accepted for November 2020.

The Village and Town Police reports were submitted and accepted for November 2020, with Chief Swick reading the highlights.

The fire report was submitted and accepted for November 2020.

A motion was made by Trustee McAvoy, and seconded by Deputy Mayor Conley, to hold the Village Election on Tuesday, March 16, 2021. The polling place will be the Village Hall, and polls will be open from 12 o'clock noon until 9:00 pm. Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee Barr, to appoint Lisa M. VanBuren as Registrar, and Sarah Quackenbush as Deputy Registrar for the Village. The term for each is two years commencing January 1, 2021, and ending December 31, 2022. Carried, with all present voting aye.

A motion was made by Trustee Barr, and seconded by Trustee Blumrick, to authorize Mayor Westcott to renew the contract for municipal water supply between the Village and FMC which was originally signed in 1982. Carried, with all present voting aye.

Correspondence was read:

- Clerk-Treasurer VanBuren read an email from a resident requesting that the Board consider offering a discount for a second cart to people who are both 65 years old or older and have a physician ordered handicapped parking tag. The Board decided that they cannot set a precedence by making any exceptions with the new Modern Disposal contract. The new contract is based on how many carts we have issued and not on how often residents place the cart at the curb.
- Clerk-Treasurer VanBuren also informed the Board that the Middleport Food Pantry is closed until further notice effective Monday, December 21, 2020. There is a staffing shortage due to the rise in cases of COVID-19 in the area. Many of the volunteers have taken a temporary leave from helping out at the pantry because of their concern for possible exposure to the Coronavirus.

Old Business

There was discussion about what price the Board will set for an additional refuse cart and the yearly disposal service charge associated with that extra cart. The Board has decided to wait for a couple months to see how the new cart-based program is working in the Village.

Reviewed the Village Pandemic Plan. Mayor Westcott asked to revise the Staggered work shifts section for the Fire Department. It will be added that the Fire Chief has the authority to set forth additional protocols necessary to operate by which all members will follow.

Mayor Westcott informed the Board that FMC will be responsible for completing the ongoing remediation project within the Village effective January 2021. FMC held a meeting on Friday, November 20, 2020, to inform the Mayor and Coordinator Bobbitt what they are planning on remediating next year. The Norco property is on the schedule to be remediated for 2021.

Mayor Westcott also informed the Board that the remediation work at the Royalton Hartland Middle and High School has been completed. He also let them know that the Coe property located on Elizabeth Street has been transferred to RHCS. The school district is hoping to make practice fields on this property. They do know that it will require a zoning variance to change it from "commercial" to "residential" which could take time.

New Business

A motion was made by Deputy Mayor Conley, and seconded by Trustee McAvoy, to award the bid for the BAN to purchase the refuse carts to Tompkins Bank of Castile as they were the only bank offering a bid because we are a current customer of theirs. The interest rate for the BAN is 2.2% which the Village will renew each year for the next five years until the BAN is paid off. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to award the bid for the Village dumpster service to Casella Waste Management of NY Inc contingent on them agreeing to a one-year contract and correcting our phone no. on the contract. Carried, with all present voting aye.

The next regularly scheduled meeting of the Board of Trustees will be held on Tuesday, January 19, 2021, at 7 pm.

There being no other business, a motion was made by Trustee Barr, and seconded by Trustee McAvoy, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:14 p.m.

Respectfully Submitted,

Lisa M. VanBuren

Clerk-Treasurer