

# January 17, 2017

Body:

A regularly scheduled meeting of the Board of Trustees was held on Tuesday January 17, 2017, in the Village Hall. Mayor Westcott opened the meeting at 7:00 p.m. Also present were Trustee Edwards, Trustee McAvoy, Coordinator Bobbitt, Police Chief Swick, Clerk-Treasurer Schweigert, and Daniel E. Seaman, attorney. Deputy Mayor Conley and Trustee Blumrick were absent. Webelos 2 of Pack 23 led the Pledge of Allegiance. There were a few residents in attendance, as well as Fire Chief Srock. The Webelos gave a presentation to the Board advising that the flag at the Scout House is not lit properly as it is up 24 hours a day. They asked for permission to install proper lighting on the flag. Discussed. A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, granting permission to the Webelos 2 to install a light to properly illuminate the flag at the Scout House, working with Mr. Bobbitt to ensure proper installation. Carried, with all present voting aye. A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to approve the minutes of the December 19, 2016, meeting. Carried, with all present voting aye. A motion was made by Trustee Edwards, and seconded by Trustee McAvoy, to approve payment of claims submitted on Abstract No. 8-16/17 in the amount of General: \$87,642.60; Water: \$11,153.83; Sewer: \$10,537.30; Capital Improvement: \$15,612.38 for a total of \$124,946.11. Carried, with all present voting aye. A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to approve the following budget transfers: TO FROM AMOUNT A7110.4 A9010.8 \$3,800.00 A1325.11 A1325.12 \$3,662.50 A3125.15 A3125.13 \$9,235.25 F8310.4 F1420.4 \$ 200.00 \$16,897.75. Carried, with all present voting aye. A motion was made by Trustee Edwards, and seconded by Trustee McAvoy, to approve payrolls 16 and 17 for periods ending December 24, 2016, and January 7, 2017. Carried, with all present voting aye. The Treasurer's report was submitted and accepted for December 2016. The Public Works report was submitted and accepted for December 2016. The Village and Town Police reports were submitted and accepted for December 2016, with Chief Swick reading the highlights. The 2016 annual Police Report was also submitted. The fire report was submitted and accepted for December 2016. A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to appoint Mayor Westcott as Budget Officer for the ensuing year. Carried, with all present voting aye. A motion was made by Trustee Edwards, and seconded by Trustee McAvoy, to appoint Mrs. Barbara Keirn and Mrs. Patricia Real as election inspectors. Carried, with all present voting aye. Chairperson to be appointed by Clerk-Treasurer. A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to set compensation for election inspectors at \$13 per hour. Carried, with all present voting aye. Correspondence was read: Received a thank you from Clerk Schweigert for the condolences and donation collected from the officials and employees that was made in memory of her mother-in-law to the Newfane Methodist Church. Received a thank you from Diane Schweigert, on behalf of the family, for the donation from the officials and employees in memory of Mildred Schweigert to the Newfane Methodist Church. Received a thank you from the Newfane Methodist for the donation from the officials and employees in memory of Mildred Schweigert. Received a request from the History Center asking for nominations for a person to receive the Key to the Locks. Will think about who could be nominated from the Village. Attorney Seaman advised the Board of Trustees that bids were opened for the Wastewater Treatment Plant Upgrade project. They have been reviewed by the engineer and attorney and have been found acceptable and they recommend accepting the

bids. Trustee McAvoy offered the following resolution, and moved its adoption, which was seconded by Trustee Edwards WHEREAS, the Village advertised for sealed bids for Wastewater Treatment Plant Improvements, Contract No. 1G – General Construction, and such sealed bids were received and publicly opened at Village Hall on January 11, 2017 at 2:00 p.m., and WHEREAS, the lowest bid received for Contract No. 1G was submitted by Wind-Sun Construction, Inc. in the amount of \$1,712,687.00, and WHEREAS, the bid documents reserve to the Village the right to waive any formalities with regard to such bid, and WHEREAS, Wind-Sun Construction, Inc. submitted a sealed bid which was detached from the complete bid packet, such bid, however contained all essential forms, including completed and signed page BR-8 through BR-20, a fully executed bid bond, and an executed Non-Collusive Bidding Certificate, and WHEREAS, the Village’s Engineers, Wendel, have received the bids submitted and have recommended that the contract be awarded to Wind-Sun Construction, Inc., now therefore be it RESOLVED, that the Village waives any defects in formalities associated with Wind-Sun Construction, Inc.’s bid and finds Wind-Sun Construction, Inc. to be the lowest responsible bidder, and be it further RESOLVED, that Wind-Sun Construction, Inc. be awarded Contract No. 1G - General Construction for the Wastewater Treatment Plant Improvements project in an amount of \$1,712,687.00. The vote on the preceding resolution was as follows: Ayes: 3; Nays: none; Absent: 2; Abstentions: none. The resolution was duly passed. Trustee Edwards offered the following resolution, and moved its adoption, which was seconded by Trustee McAvoy WHEREAS, the Village advertised for sealed bids for Wastewater Treatment Plant Improvements, Contract No. 1E – Electrical Construction, and such sealed bids were received and publicly opened at Village Hall on January 11, 2017 at 2:00 p.m., and WHEREAS, the lowest bid received for Contract No. 1E was submitted by CIR Electrical Construction Corp. in the amount of \$232,600.00, and WHEREAS, the bid documents reserve to the Village the right to waive any formalities with regard to such bid, and WHEREAS, the Village’s Engineers, Wendel, have received the bids submitted and have recommended that the contract be awarded to CIR Electrical Construction Corp., now therefore be it RESOLVED, that the Village waives any defects in formalities associated with CIR Electrical Construction Corp.’s bid and finds CIR Electrical Construction Corp. to be the lowest responsible bidder, and be it further RESOLVED, that CIR Electrical Construction Corp. be awarded Contract No. 1E - Electrical Construction for the Wastewater Treatment Plant Improvements project in an amount of \$232,600.00. The vote on the preceding resolution was as follows: Ayes: 3; Nays: none; Absent: 2; Abstentions: none. The resolution was duly passed. Mr. Seaman advised that only one bid was received for the Street Sweeper. The bid was received from Cyncon Equipment, Inc., in the amount of \$31,800. This bid was reviewed by our attorney and found acceptable. He recommends awarding it. A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to accept the bid from Cyncon Equipment, Inc., in the amount of \$31,800 for the purchase of a used street sweeper. Carried, with all present voting aye. Mr. Bobbitt provided pictures to the Board of what the sweeper looks like. It needs to have the suction tube added, and then we will be able to take possession of it. Mayor Westcott gave a remediation updated. He would like to send a letter to the NYSDEC urging them to continue to work with National Vacuum on future remediation efforts. They were very professional and careful in all of their dealings with residents and their property, as well as the village’s infrastructure. He read the proposed letter to the Board. A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, authorizing the Mayor to send the letter to the DEC. Carried, with all present voting aye. Chief Swick advised that the new police vehicle is in and being prepped by the Niagara County Sheriff’s Dept. Clerk

Schweigert advised that she had met with our new health insurance broker, as our previous one has retired. Our new broker advised of a wellness program offered free of charge to clients. Clerk asked for permission to go ahead with offering this program to employees. Board agreed, as wellness programs are valuable. Fire Chief Srock advised the Board that they are having difficulty getting ambulance support from the Village of Medina. Mayor Westcott will contact the Mayor of Medina regarding this issue. The next regularly scheduled meeting of the Board of Trustees will be Tuesday, February 21, 2017, at 7:00 p.m. due to the Presidents Day Holiday. The Village Hall will be closed Monday, February 20, 2017, for this holiday. There being no other business, a Motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to adjourn. Carried, with all present voting aye. Meeting adjourned at 7:30 p.m. Respectfully submitted, Rebecca A. Schweigert Clerk-Treasurer