

A regularly scheduled meeting of the Board of Trustees was held on Tuesday, January 16, 2018, in the Village Hall. Mayor Westcott was absent. Deputy Mayor Conley opened the meeting at 7:00 p.m. Also present were Trustee Blumrick, Trustee McAvoy, Trustee Edwards, Coordinator Bobbitt, Police Chief Swick, Clerk-Treasurer Schweigert, and Brian Seaman, attorney. Trustee Edwards led the Pledge of Allegiance.

A village resident was in attendance, as well.

A motion was made by Trustee Blumrick, and seconded by Trustee McAvoy, to approve the minutes of the December 18, 2017, meeting. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to approve WWTP Upgrade Project payment request No. 9 in the amount of \$6,593 from CIR Electrical Construction Corp as approved by Wendel Engineering. (This amount is included in total claims.) Carried, with all present voting aye.

A motion was made by Trustee Blumrick, and seconded by Trustee Edwards, to approve WWTP Upgrade Project payment request No. 9 in the amount of \$42,114.78 from Wind-Sun Construction, Inc. as approved by Wendel Engineering. (This amount is included in total in claims.) Carried, with all present voting aye.

A motion was made by Trustee Edwards, and seconded by Trustee Blumrick, to approve payment of claims submitted on Abstract No. 8-17/18 as follows: General: \$55,542.08; Water: \$16,841.05; Sewer: \$10,345.14; Capital Improvement: \$48,707.78, for a total of \$131,436.05. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to approve payrolls no. 16 and 17 for periods ending December 23, 2017, and January 6, 2018. Carried, with all present voting aye.

The Treasurer's report was submitted and accepted for December 2017.

The Public Works report was submitted and accepted for December 2017. Mr. Bobbitt reported that the WWTP upgrade project is on schedule for the installation of the boiler.

The Village and Town Police reports were submitted and accepted for December 2017, with Chief Swick reading the highlights.

The Fire Department's report was submitted and accepted for December 2017.

A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to appoint Mayor Westcott as Budget Officer for the ensuing year. Carried, with all present voting aye.

A motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to appoint Mrs. Barbara Keirn and Mrs. Patricia Reale as election inspectors. Chairperson to be appointed by the Clerk-Treasurer. Carried, with all present voting aye.

A motion was made by Trustee Edwards, and seconded by Trustee Blumrick, to set compensation for the election inspectors at \$14 per hour. Carried, with all present voting aye.

Correspondence:

- Clerk Schweigert asked if anyone else would like to be registered for the cycling tourism conference on January 23. The information was emailed to the Board. Trustee Edwards and Blumrick are already registered. Trustee McAvoy asked to be registered, as well.

Chief Swick updated the Board on the status of a civil service exam for Chief of Police. Last day to file is January 17. The exam will be given March 17, 2018, and results should be in by July. The list is good for 4 years, so if Chief Swick decides to retire in that timeframe, the Village is set to appoint a replacement. The test results do not necessarily lock the Board into the candidates as the only ones for consideration, as at this time there are only two candidates to take the exam.

Clerk Schweigert advised the Board that the carpeting in the Clerk's office needs updating as it is over 30 years old. It is in the budget to do so. Discussion ensued regarding replacement flooring and redesigning the entire office at the same time. Board members will discuss during budget meetings and put office and flooring upgrades in the next budget for execution in Autumn 2018.

Clerk Schweigert advised the Board that the flooring in the Village Hall needs to be replaced. The carpet is well over 30 years old. New flooring is in the budget this year. During the discussion, the suggestion was made to redo the entire office. Board will discuss again at budget time and make plans to redo the entire office in the 2018-19 budget year.

Mr. Bobbitt was approached by the owners of the Portside Café on Main Street about getting a handicap parking space in front of the restaurant. The state would have to approve that.

A motion was made by Trustee McAvoy, and seconded by Trustee Blumrick, to authorize Mayor Westcott to execute the 2018 contract with the Town of Hartland and the

Middleport Fire Co., No. 1, Inc., in the amount of \$42,828, with the Town of Hartland holding back \$750 to pay for physicals. Carried, with all present voting aye.

The next regularly scheduled meeting of the Board of Trustees will be on Tuesday, February 20, 2018, at 7:00 p.m. due to the Presidents Day Holiday. The Village Hall will be closed Monday, February 19, 2018, for this holiday.

There being no other business, a motion was made by Trustee McAvoy, and seconded by Trustee Edwards, to adjourn. Carried, with all present voting aye.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Rebecca A. Schweigert
Clerk-Treasurer